

MuniServices Reference Number: LAN

Rental Housing License Account Number: _____



Finance Department
44933 N. Fern Ave.
Lancaster, CA 93534
(661) 723-6237

**~ DECLARATION OF NON-RENTAL ~
RENTAL HOUSING EXEMPTION APPLICATION**

This application is used to request a Rental Housing Exemption in the City of Lancaster based on a Non-Rental status. The exemption does not apply to the vacancy period between rentals. Please complete this application and submit it to the Finance Department along with any pertinent information to substantiate the request.

Note: Documents submitted will not be returned. Normal copy fees will apply, if applicable.

Please list the residential property that is located within the City of Lancaster, for which you are requesting the Non-Rental Exemption.

Property Owner Name _____

Property Address _____

Use of Property (reason for requesting exemption) _____

Time Period for which you are requesting the exemption _____

By signing below, I understand that any incompleteness or falsification of any fact may result in denial of this Non-Rental Exemption Application or revocation of any license issued. If an exemption is granted and it is later determined that a property was indeed a residential rental unit, I understand that all rental housing license fees will be due for the entire period in which the exemption was granted plus penalties and the current license fees. The property owner must notify the City in writing within 30 calendar days of renting a property that was previously exempted. All provisions of the Lancaster Municipal Code, County codes, and applicable Federal and State laws must be complied with before business can be lawfully conducted. I declare under penalty of perjury that I have answered these questions completely and truthfully.

SIGNATURE _____ TITLE _____ DATE _____

PRINTED NAME _____ PHONE # (_____) ____ - _____

DO NOT WRITE BELOW THIS LINE

Department Approvals _____ Date _____ By _____
FINANCE MGMT

CODE ENFORCEMENT
DIRECTOR/MGMT