

**STAFF REPORT**  
**City of Lancaster**

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MVB

Date: May 11, 2010

To: Mayor Parris and City Council Members

From: Elizabeth Brubaker, Housing & Neighborhood Revitalization Director

Subject: **Sub-Recipient Agreement with Housing Rights Center for Fair Housing Services**

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**Recommendation:**

Approve the Sub-Recipient Agreement between the City of Lancaster and the Housing Rights Center to provide fair housing services to the residents of Lancaster for the 2010 Community Development Block Grant (CDBG) Program Year.

**Fiscal Impact:**

\$25,853.00 will be provided through annual federal CDBG entitlement funds.

**Background:**

All municipalities receiving CDBG funding are required to maintain fair housing programs in order to affirmatively further fair housing pursuant to the Code of Federal Regulations as outlined in §570.601 Public Law 88-352 and Public Law 90-284; affirmatively furthering fair housing; Executive Order 11063.

Staff prepared and issued a Request for Proposal for fair housing services on March 31, 2010. The deadline for receipt of proposals was April 15, 2010; one proposal was received. Staff reviewed the proposal and recommends that the contract be awarded to Housing Rights Center due to staff experience, cost and specificity of services it will provide.

**Summary:**

In compliance with Federal Regulations title 24, Part 570, Section 570.503, HUD requires that the City of Lancaster (the "Recipient") enter into a written agreement with the Housing Rights Center (the "Sub-Recipient") in order for the City to grant its entitlement funds to the sub-recipient for providing fair housing services. An outline of the fair housing activities and resources to be provided for the period of July 1, 2010 to June 30, 2011, is outlined on Attachment 1 of the Agreement.