

STAFF REPORT
City of Lancaster

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Date: July 27, 2010
To: Mayor Parris and City Council Members
From: Brian Ludicke, Director of Planning
Subject: **Award RFP #554-10, Master Plan for Trails and Bikeways Consultant**

Recommendation:

Award Request for Proposal #554-10, Master Plan for Trails and Bikeways, to Ryan Snyder Associates, LLC in the amount of \$143,970 and authorize the City Manager, or his designee to sign all documents upon the execution of the grant funding agreement with Los Angeles County Department of Health.

Fiscal Impact:

This contract will be fully funded by the RENEW grant which was appropriated to expense account number 399-4200-770.

Background:

In May of 2010, Council approved appropriations for \$240,000 in RENEW grant funding to be used for development of a Master Plan for Trails and Bikeways. The next step was to issue a Request for Proposal for an experienced consultant. Four companies submitted proposals for consideration. After reviewing the proposals and conducting interviews with each of the firms, staff feels Ryan Snyder Associates, LLC is best suited to perform this work for the City and our stakeholders.

Ryan Snyder Associates, LLC has extensive experience in bicycling, walking, equestrian and multi-purpose trail planning. Some of their most notable projects included an extensive trail system for Coachella Valley Association which included 10 cities, a master plan for equestrian, bicycling and walking trails for City of Yorba Linda, and bicycle master plans for cities such as Long Beach, San Diego, Santa Monica, and Anaheim. The lead on the project will be Ryan Snyder who is well known for his seminars entitled “The Basics of Pedestrian Planning”, walkability seminars and Safe Routes to School instruction. He is also working with Los Angeles County as a technical advisor for the grant funded bicycle and trails initiatives.

Ryan Snyder and Associates, LLC’s team will include Dan Burden of the Walkable and Livable Communities Institute, Inc who is highly respected for his motivational seminars promoting walkable and livable communities. The team will also include Hogle-Ireland, Inc. who brings much experience and expertise in design and GIS systems, including the development of the Design Guidelines for the City of Lancaster. Together this team brings the knowledge and expertise needed to develop a citywide trails system that will enhance trail connectivity, support

more walkable/bikeable neighborhoods, provide necessary amenities for equestrians and meet recreation and transportation needs.

The development of the Master Plan for Trails and Bikeways will be a major planning effort over the next year and a half involving the City of Lancaster, Ryan Snyder Associates, LLC, Antelope Valley Partners for Health, the Architectural and Design Commission, interested citizens and community groups. This partnership includes City staff coordinating with Los Angeles County to ensure grant compliance and success of the healthy living initiative. Ryan Snyder Associates, LLC scope of work includes working closely with both staff and a technical advisory committee, facilitate the community stakeholder meetings working closely with Antelope Valley Partners for Health for the outreach, provide trainings and seminars to staff, the Architectural and Design Commission and stakeholders, will develop the Master Plan document and provide presentations to the Architectural and Design Commission, Planning Commission and City Council.

The role of the Antelope Valley Partners for Health is to organize the stakeholder meetings and lead the effort to encourage healthy living in Lancaster. They will coordinate walking and bicycling groups, hold events on the trails, provide education for healthy exercise utilizing the trails, and actively reach out to residents to participate in the events and Master Plan development.

The Architectural and Design Commission will be actively involved in the development of the Master Plan. The ADC will be asked to participate in community events/stakeholder meetings throughout the process getting firsthand knowledge of existing trails. They will also ensure the Master Plan for Trails and Bikeways is consistent with the Architectural Design Guidelines they recently developed and recommend the City Council to adopt. The public and community/organized bicycling, walking, equestrian, and other active groups will be invited to participate in events and stakeholder meetings throughout the process. This would include at least 14 meetings/workshops for the public to provide input on all types and varieties of trails.

The end result will be a successful major planning effort culminating in a Master Plan for Trails and Bikeways that acts as the guide to connect existing nodes and trailways as well as all future development incorporating trail/bikeway projects to create a comprehensive trail system throughout Lancaster.

BSL:blg

Attachment:

Ryan Snyder Associates, LLC Proposal to RFP #554-10