

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Council Member Sherry Marquez
Council Member Marvin Crist

DATE: August 10, 2010

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the July 27, 2010, regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Council members Sherry Marquez and Marvin Crist sit on the AVTA Board for the City of Lancaster.

The following significant events took place during the July Board meeting:

- The Board approved the award for construction management services to Harris & Associates for the facility phase II expansion project. The approved contract is not to exceed \$954,500. Proposals were received from two consulting firms. A selection committee consisting of Lancaster, Palmdale, and AVTA Staff and AVTA's project manager reviewed the proposals and participated in the interview process. Based on the evaluation criteria stated in the RFP, it was determined that Harris & Associates would be ranked first.
- The Board authorized the executive director to enter into an agreement with Moore and Associates for the development and implementation of the Mobility Management Program. This three-year program is federally funded under the Job Access Reverse Commute (JARC) Grant, and administered through Los Angeles Metro. The contractor will identify gaps in local transit service and in turn, recommend changes and improvements to service including forming partnerships with local social service agencies. The grant amount is \$378,401 with Federal Transit Administration participation of \$302,721.
- The Board approved the Scope of Work (SOW) and authorized the executive director to execute an agreement with RNR Consulting for assistance in crafting the next bus operations contract. Staff is confident that the SOW will result in the development of a RFP for Operations and recommendation for award that will encompass best practices as well as address previous issues experienced by AVTA. The approved contract amount is \$101,336.

Other items approved were routine.