

**MEMORANDUM  
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Council Member Sherry Marquez  
Council Member Marvin Crist

DATE: October 12, 2010

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

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**Recommendation:**

Receive a report of the proceedings and issues discussed at the September 28, 2010, regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

**Background:**

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Council members Sherry Marquez and Marvin Crist sit on the AVTA Board for the City of Lancaster.

The following significant events took place during the September Board meeting:

- The Board authorized the executive director to sign a memorandum of understanding with the City of Lancaster, Human Resources department, to conduct a compensation, classification and benefits study for AVTA's employees. AVTA will reimburse the City \$25,000 to conduct the study. The latest compensation and classification study conducted at AVTA was in FY 2007/2008. There was no study made of the AVTA's employees' benefits at that time.
- The Board agreed to a 60-day continuance on the latest line-by-line assessment report and the comprehensive long range transit plan. In the line-by-line assessment, AVTA has been working with Dan Boyle & Associates to review all AVTA local transit routes in detail to determine if and where service changes are warranted. The long range transit plan is a review all services in the context of a 20-year planning horizon. The 60-day continuance gives an opportunity for the member jurisdictions to comprehensively review and receive input from AVTA staff on the documents' contents and service recommendations.
- The Board authorized the executive director to execute a contract with Gary Little Construction in the amount of \$356,145.74 for the Lancaster City Park Transfer facility improvements project. AVTA released an Invitation for Bids (IFB) for the construction of improvements at the LCP Transfer Facility including bus shelters/benches, solar lighting, security upgrades, minor platform modifications, and driver lounge modifications. This project is fully funded by the American Recovery and Reinvestment Act.

Other items approved were routine.