

**MEMORANDUM  
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Ron Smith

DATE: February 8, 2011

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

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**Recommendation:**

Receive a report of the proceedings and issues discussed at the January 27, 2011, District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

**Background:**

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

At the January 27, 2011, special meeting, the Board of Directors adopted the following recommendations of the Sanitation Districts' staff:

- Approved warrants in the amount of \$307,066.79. The warrants issued by the local District are for costs incurred for operation and maintenance, such as electricity, water, telephone, and chemicals, and for relatively small capital projects. Expenditures are made in accordance with the guidelines established by the budget procedure and the purchasing policy that has been adopted by the Board.
- Approved departmental invoice for \$3,541,076.87. The departmental invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with the authority granted through the approved annual budget and applicable joint powers authority.
- The Board held a discussion regarding restaurant service charges and related issues. The item was added at Director Smith's request after several restaurant owners expressed their concerns to the City that they were paying service charges they viewed as too high. The Board made a commitment to direct staff to perform a new flow study, as the previous one was completed in the early 1980s. Director Smith asked staff to reassess the rebate program and to study if the Districts are maximizing the efficiencies of the agriculture program on land owned by the Districts in the Antelope Valley.