

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Ron Smith

DATE: April 12, 2011

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

Recommendation:

Receive a report of the proceedings and issues discussed at the March 24, 2011, District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

Background:

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

At the February 24, 2011, regular meeting, the Board of Directors considered the following agenda items:

- The minutes for the special meeting held February 24, 2011, were pulled from the agenda and will be under consideration for approval at the April meeting after staff makes several corrections at the request of Director Smith.
- The Board ordered a wastewater service charge report, containing a description of each parcel and the amount of the proposed wastewater service charge for fiscal year 2011-12 for each parcel, filed with the clerk of Board of Directors of the District. In order to continue to collect the service charge at the current rate on the property tax roll for fiscal year 2011-12, the Board is required to file a service charge report and hold a public hearing on the report and the continued collection of the service charge on the property tax roll. The public hearing is scheduled for April 21, 2011, at 1pm.
- The Board approved an amendment to the master service charge ordinance concerning the service charge rebate program for low water use. Previously, customers seeking rebates did so in arrears, or after the sanitation charges were due to the District. The approved change to the ordinance provides for a rebate in advance of the service charges. In order to receive the rebate for low water use, customers will provide two years of past bills for potable water service. Staff will then study the customer's two-year water use trend and bill for services based on that trend.