

# MINUTES

---

## REGULAR MEETING OF THE LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

February 24, 2011

---

### CALL TO ORDER

Chairperson April Bartlett called the meeting to order at 4:10 p.m.

### PLEDGE OF ALLEGIANCE

Chairperson April Bartlett led the Pledge of Allegiance to the flag of the United States of America.

### ROLL CALL

PRESENT: Commissioners Andrew (Drew) Mercy, Timothy Wiley, and Chairperson April Bartlett.

ABSENT: Commissioners Sandra Pursley and Courtney Stallworth (at roll call).

Also present were the following: Brian Ludicke (Planning Director), Elma Watson (Assistant Planner), Marion Coleman, Shirley Corder (Recording Secretary), and one person in the audience.

### PUBLIC BUSINESS FROM THE FLOOR

None.

### CONSENT CALENDAR

#### 1. APPROVAL OF MINUTES

It was moved by Commissioner Mercy and seconded by Commissioner Wiley to approve the minutes from the Regular Meeting of October 28, 2010. Motion carried with the following vote (3-0-0-2):

AYES: Commissioners Mercy, Wiley, and Chairperson Bartlett.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioners Pursley and Stallworth (at approval of minutes).

**CONTINUED BUSINESS****2. Master Plan for Trails and Bikeways Update**

Elma Watson presented an update on the Master Plan for Trails and Bikeways. Elma presented the Commissioners with a list of activities and meetings which occurred since the last meeting. They are as follows:

- ❖ November 1 – Disabled Workshop
- ❖ November 13 – LanCoaster Blvd. Bike Experience and Community Open House
- ❖ December 21 – Project Management Team meeting
- ❖ January 13 – Technical Advisory Committee meeting
- ❖ January 27 – Special Joint Study Session for Council and All Commissions
- ❖ January 28 – Walk Audit at AV College
- ❖ January 29 – Walk Audit at 10<sup>th</sup> St. West and Avenue I, and 17<sup>th</sup> Street East and Avenue J
- ❖ February 17 – County Coalition meeting
- ❖ February 23 – Meeting with the Fire Department

Elma further indicated that Ryan Snyder is expecting to complete preliminary fieldwork on assessment of pedestrian needs by month end and his report is forthcoming.

**3. Downtown Historic Buildings Update**

Brian Ludicke stated that before a historic-era building can be demolished, the City must contact the State Historic Preservation Office for concurrence that a particular building is not considered significant. Brian further commented that if the BLVD does well then the homes south of the BLVD will flourish. Brian pointed out that we need to get the local businesses interested in renovating houses to turn them into offices and get the real estate community to market the uniqueness of the area.

Note: Commissioner Stallworth arrived at 4:25 p.m.

**PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS**

None.

**ADJOURNMENT**

This meeting adjourned at 4:45 p.m., to Thursday, March 24, 2011, at 4:00 p.m., in the Parks, Recreation & Arts Large Conference Room.

---

APRIL BARTLETT, Chairperson  
Lancaster Architectural and Design Commission

ATTEST:

---

BRIAN S. LUDICKE, Planning Director  
City of Lancaster