

MINUTES

REGULAR MEETING OF THE LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

April 28, 2011

CALL TO ORDER

Chairperson April Bartlett called the meeting to order at 4:11 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Sandra Pursley led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL

PRESENT: Commissioners Andrew (Drew) Mercy, Amanda Hawse, Sandra Pursley, and Chairperson April Bartlett.

ABSENT: Commissioners Courtney Stallworth and Timothy Wiley.

Also present were the following: Silvia Donovan (Principal Planner), Elma Watson (Assistant Planner), and Shirley Corder (Recording Secretary).

PUBLIC BUSINESS FROM THE FLOOR

None.

CONSENT CALENDAR

1. APPROVAL OF MINUTES

It was moved by Commissioner Mercy and seconded by Commissioner Pursley to approve the minutes from the Regular Meeting of February 24, 2011. Motion carried with the following vote (3-0-1-2):

AYES: Commissioners Mercy, Pursley, and Chairperson Bartlett.
NOES: None.
ABSTAIN: Commissioner Hawse.
ABSENT: Commissioners Stallworth and Wiley.

INTRODUCTION OF NEWLY APPOINTED ADC MEMBER

Commissioner Hawse gave a brief biographical description to the Commission. She indicated that a dream of hers had been to refurbish an older property. That dream was realized when she and her family moved in December 2010 and purchased a 100 year-old house in Downtown Lancaster.

NEW BUSINESS

2. Discussion of Dates and Time of ADC Meetings

Discussion ensued regarding the best day and time for future meetings. It was a consensus of the Commissioners that a Friday meeting date did not work as well as Thursday due to various standing commitments. Silvia Donovan suggested the first Thursday of the month as the new meeting date and Chairperson Bartlett suggested 5:00 p.m. as the meeting start time rather than the current time of 4:00 p.m. The Commission agreed to continue discussion of this issue at the meeting rescheduled for June 2, 2011.

CONTINUED BUSINESS

3. Master Plan for Trails and Bikeways Update

Elma Watson addressed the Commissioners and outlined the upcoming events for the Master Plan for Trails program. Future events are:

- ❖ May 21 - Healthy People 2011 which includes a 5K walk, picnic games, Farmer's Market and healthy vendors being hosted by the Antelope Valley Partners for Health
- ❖ June 29 - Public Workshop at Mariposa School to review the second draft of bikeways, pedestrian and trail improvements. This event will feature bicycling education for children.
- ❖ July or August - Ryan Snyder to give Presentation to Architectural & Design Commission

Elma Watson stated that the Master Plan of Trails is a tool for reaching the vision of a livable community thus enhancing a healthier, safer and sustainable environment in our community. Silvia Donovan stated that we need people to buy into the vision. Wendy Williams, videographer and recorder of Lancaster's City Council meetings, will be contracted to do a short video on our livable community.

Chairperson Bartlett stated that the LanCoaster Bicycle experience is starting up again on May 11 at City Hall. The bike rides will be on the second Wednesday of each month at 7:00 p.m.

4. Historic Ordinance Update

Silvia Donovan stated Planning is currently working on guidelines for the review of historical buildings. She indicated that three buildings have gone through analysis for historical significance. Commissioner Hawse asked what makes a building historical. Silvia stated that the building must be 50 years old or older and possess unique characteristics as sometimes defined by who the former residents were or by the buildings distinctive architectural features.

PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS

None.

ADJOURNMENT

This meeting adjourned at 5:00 p.m., to Thursday, June 2, 2011, at 5:00 p.m., in the Parks, Recreation & Arts Large Conference Room.

APRIL BARTLETT, Chairperson
Lancaster Architectural and Design Commission

ATTEST:

BRIAN S. LUDICKE, Planning Director
City of Lancaster