

**MEMORANDUM  
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Ron Smith

DATE: July 26, 2011

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

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**Recommendation:**

Receive a report of the proceedings and issues discussed at the June 23, 2011, District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

**Background:**

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

At the June 23, 2011, special meeting, the Board of Directors considered the following agenda items:

- The Board authorized a time-only purchase order extension with Harrington Farms to June 12, 2012, for the operation and maintenance of the Lancaster water reclamation eastern agricultural site. In addition, the Board approved a diesel cost adjustment to the unit price of the four listed bid items (chiseling, disking, seeding, and mowing.) The fuel surcharge will be adjusted quarterly and the average fuel price will be capped at \$5.50/gal.
- Adoption of the fiscal year 2012 operating budget was deferred to the July Board meeting. The directors were provided only summary budget information by the District. The budget will be considered after detailed information is given.
- The Board approved phase one of a service charge loading factors study for Districts #14 and #20. For the last several months, Director Smith and restaurant owners have expressed concern about the accuracy of current loading factors for restaurants that are used to calculate service charge rates. The current loading factors were established in the 1980s. The Board directed staff to begin a study for commercial customers relative to residential customers and that the study's first phase focuses on restaurants. The study's cost, estimated at \$380,000 will be distributed evenly between the two Districts. Staff indicated that phase two will include grocery stores and other commercial property types.