

STAFF REPORT

City of Lancaster

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MVB

Date: September 13, 2011

To: Mayor Parris and City Council Members

From: Robert C. Neal, Director of Public Works

Subject: **Appropriation of Used Oil Grant Funds from the California Integrated Waste Management Board**

Recommendation:

Approve the additional appropriation of \$1,583.00 in grant funds from the Cycle 15 California Integrated Waste Management Board Used Oil Grant to Revenue Account No.: 331-3306-778 and corresponding Expense Account No. 331-4755-101. Approve the appropriation of \$34,000.00 in grant funds from the OPP1 California Integrated Waste Management Board Used Oil Grant to Expense Account No.: 331-4755-101 and \$6,438.00 to Expense Account No. 331-4755-779. Approve the appropriation of \$5,938.00 in grant funds from the OPP1A California Integrated Waste Management Board Used Oil Grant to Expense Account No.: 331-4755-780.

Fiscal Impact:

None. OPP1 and OPP1A funds were received in May 2011. Reimbursement of Cycle 15 funds will be received during the current fiscal year. No City match is required for these grants.

Background:

The City was awarded grant funds from the California Integrated Waste Management Board (CIWMB) to fund an education and awareness program for the proper disposal of used oil, conduct inspections related to certified collection centers, and for the City to become its own certified collection center for the public. Additionally, funds will be used for staff to monitor, report, and respond to spills and illegal dumping. These funds will be used to promote recycling through the following means:

- Education/Outreach: Public Service Announcements; advertising; flyers and handouts at City and community sponsored events; AVECC hazardous waste informational brochures; and signage.
- Promotional Items: Oil rags and funnels.
- Certified Collection Center: The City will maintain a waste oil collection center for the public.
- Operations: Staff will monitor waste oil activity and properly dispose of spilled oil, contaminated oil, and oil that is illegally dumped.
- Inspections: Public Works Inspectors will inspect and monitor all certified collection facilities within the City.

Cycle 15 funds are received on a reimbursement basis and the remaining funds are received on an advancement basis; corresponding accounts have already been established. As such, staff recommends that Council appropriate the grant funds and authorize staff to expend the funds according to the grant agreement requirements.

JL:lcs