

STAFF REPORT
City of Lancaster

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MVB

Date: September 13, 2011

To: Mayor Parris and City Council Members

From: Robert Neal, Director of Public Works

Subject: **Appropriation of Beverage Container Grant Funds from the California Integrated Waste Management Board**

Recommendation:

Approve the additional appropriation of \$1,329.00 in grant funds from the California Integrated Waste Management Board Beverage Container Grant to Revenue Account No. 330-3304-100 and Expense Account No. 330-4755-101.

Fiscal Impact:

None. No City match is required for this grant.

Background:

The City was awarded grant funds from the California Integrated Waste Management Board (CIWMB) to fund recycling education and awareness, litter removal, and purchase recycling containers. Expenditure of these grant funds are not restricted to a fiscal year, and unexpended funds are carried forward. Additionally, funds are allotted towards administrative costs to monitor, report, and coordinate grant activities. These funds will be used to promote recycling through the following means:

- Education/Outreach: Public Service Announcements, advertising, flyers and handouts at City and community sponsored events.
- Community Development: Install and maintain recycling receptacles within City Parks and along Lancaster Boulevard.
- Litter Removal: Assist in identifying and removing debris and litter from alleyways.
- Operations: Staff will use Administrative costs to monitor grant requirements, amounts of recyclables disposed, and coordinate litter removal locations.

Funds are received on a reimbursement basis and corresponding accounts have already been established. As such, staff recommends that Council appropriate the grant funds and authorize staff to expend the funds according to the grant agreement requirements.

JL:lcs