

MINUTES

REGULAR MEETING OF THE LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

October 6, 2011

CALL TO ORDER

Chairperson April Bartlett called the meeting to order at 5:03 p.m.

PLEDGE OF ALLEGIANCE

Commissioner Courtney Stallworth led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL

PRESENT: Commissioners Amanda Hawse, Sandra Pursley, Courtney Stallworth, Vice Chair Andrew Mercy and Chairperson April Bartlett.

ABSENT: Commissioner Timothy Wiley.

Also present were the following: Brian Ludicke (Planning Director), Silvia Donovan (Principal Planner), Elma Watson (Assistant Planner) and Shirley Corder (Recording Secretary).

PUBLIC BUSINESS FROM THE FLOOR

None.

CONSENT CALENDAR

1. APPROVAL OF MINUTES

It was moved by Vice Chair Andrew Mercy and seconded by Chairperson April Bartlett to approve the minutes from the Special Meeting of September 8, 2011. Motion carried with the following vote (4-0-1-1) to approve the minutes of September 8, 2011:

AYES: Commissioners Hawse, Pursley, Vice Chair Mercy and Chairperson Bartlett.
NOES: None.
ABSTAIN: Commissioner Stallworth.
ABSENT: Commissioner Wiley.

NEW BUSINESS

2. Discussion of Process for Master Plan of Trails

Brian Ludicke addressed the Commissioners regarding the schedule for the review and adoption of the Master Plan for Trails and Bikeways. He indicated that a final Community Meeting will be held in the City Hall Council Chambers on October 18, 2011. At this meeting, the public will receive a general presentation of the overall plan and an overview of the review and adoption process. Following the Community Meeting, the final edits will be made in the Draft Plan. The Commissioners will receive the Draft Plan in CD form to review before their Regular Meeting on November 3, 2011.

On November 3, 2011, Ryan Snyder will present the Draft Plan to the Commissioners. At this meeting, the Commissioners may comment and ask questions regarding the Draft. Brian advised the Commissioners to review the document at the policy level, keeping in mind the larger picture for types of street improvements rather than getting bogged down with every detail of the Document. Staff will also compile public comments for the Commissioners' review. Brian stated that given the volume of information to review and discuss, the Commissioners may decide to hold an additional meeting in November. On December 1, the Commissioners will begin to take public testimony. After all public testimonies have been given, and subsequent questions answered, and recommendations made; Brian stated that the Commissioners could opt to do the following: recommend approval, or recommend approval with modifications or, if needed, set a Special Meeting for December 15, 2011 for final action.

Brian indicated that after the ADC's review and recommendations, the Draft would be presented to the Planning Commission in January (2012) for concurrence/consistency with the General Plan. Finally, the Draft, with Architectural and Design Commission and Planning Commission recommendations, will be presented to City Council in February.

The Commissioners viewed a "Livable Community" video that will aid in educating the public about the Master Plan of Trails and the future of Lancaster as a sustainable, healthier, safer, economically viable community with neighborhoods that are connected with bike, pedestrian and equestrian trails and walkways.

The Commissioners directed that the "Livable Community" video be played at the Community Workshop.

3. Discussion Regarding Prohibition Against Bicyclist Harassment, April Bartlett

Chairperson Bartlett asked the Commissioners for comments regarding the ordinance adopted by the City of Los Angeles prohibiting harassment of cyclists.

Several Commissioners felt that the scope of this issue went beyond the guidelines for the Architectural and Design Commission. All were in agreement of being the public relations ambassadors for educating the public on good bicycle etiquette. It was also commented that harassment under any kind of circumstance could be reported, so it seems unnecessary that the

City would need to draft an ordinance specific to bicyclists. There was a consensus amongst the Commissioners that an ordinance was not needed for Lancaster at this time.

CONTINUED BUSINESS

4. Master Plan for Trails and Bikeways Update

Elma Watson updated the Commission regarding September's activities. Elma indicated that the last LanCoaster Bicycle Experience for the year was September 14, 2011. She requested the Commissioners review the latest article in the City's "Outlook" Newsletter and Activity guide regarding the Master Plan for Trails and Bikeways. Elma reported that City staff is in the process of reviewing the draft plan. The last Community Workshop is scheduled for October 18, 2011, at 6 p.m. in Council Chambers.

PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS

None.

ADJOURNMENT

This meeting adjourned at 5:44 p.m. to Thursday, November 3, 2011, at 5:00 p.m., in the Council Chambers, City Hall.

APRIL BARTLETT, Chairperson
Lancaster Architectural and Design Commission

ATTEST:

Silvia Donovan, Principal Planner
City of Lancaster