

# MINUTES

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## REGULAR MEETING OF THE LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

November 3, 2011

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### CALL TO ORDER

Chairperson April Bartlett called the meeting to order at 5:02 p.m.

### PLEDGE OF ALLEGIANCE

Commissioner Timothy Wiley led the Pledge of Allegiance to the flag of the United States of America.

### ROLL CALL

PRESENT: Commissioners Amanda Hawse, Sandra Pursley, Courtney Stallworth, Timothy Wiley, Vice Chair Andrew Mercy, and Chairperson April Bartlett.

ABSENT: None.

Also present were the following: Brian Ludicke (Planning Director), Silvia Donovan (Principal Planner), Elma Watson (Planner), Michelle Cantrell (City Traffic Engineer), Shirley Corder (Recording Secretary), and an audience of approximately 5 people.

### PUBLIC BUSINESS FROM THE FLOOR

None.

### CONSENT CALENDAR

#### 1. APPROVAL OF MINUTES

It was moved by Commissioner Amanda Hawse and seconded by Commissioner Courtney Stallworth to approve the Minutes from the Regular Meeting of October 6, 2011. Motion carried with the following vote (6-0-0-0):

AYES: Commissioners Hawse, Pursley, Stallworth, Wiley, Vice Chair Mercy and Chairperson Bartlett.

NOES: None.

ABSTAIN: None.

ABSENT: None.

**CONTINUED BUSINESS****2. Master Plan for Trails and Bikeways Update Presentation by Ryan Snyder**

Ryan Snyder, the City's Consultant for the Master Plan for Trails and Bikeways, provided a PowerPoint presentation regarding the inception of the Plan, various components of the Plan, and status of the review process and adoption of the Plan.

Ryan stated that the planning process began in September 2010. The Public Outreach effort consisted of City staff meetings, walk audits, and public workshops. Public comments by phone, fax and email from cyclists, disabled stakeholders, and the equestrian community provided the background of the Draft Plan currently being reviewed.

Ryan indicated the Plan fulfills the General Plan directive and its scope is broad enough to allow the City to apply for various types of funding. Ryan outlined the numerous components of the Plan which include: Caltrans 891.2 Compliance; Executive Summary; Introduction; Public Outreach; Planning Context; Goals, Policies, Actions; Existing Conditions; Bicycle Plan; Trails Plan; Pedestrian Plan; ADA Transition Plan; Funding; Implementation; Design Guidelines and Appendices.

Ryan explained that the Master Plan for Trails and Bikeways is actually four plans: bike plan, trails plan, pedestrian plan, and the transition plan, for compliance with the American Disabilities Act. Ryan commented that fieldwork, extensive analysis, and background review of existing conditions were necessary for enhancing and improving the bike paths/lanes, and trail conditions for all of the plans.

There are numerous bicycle plan components which can be added to encourage ridership such as bike parking, shower facilities, lockers, public education, and safety enforcement. Ryan indicated that the Plan proposes 48 miles of equestrian/pedestrian trails; 6 miles of multipurpose paths and 24 miles of a combination of earthen path and rubberized sidewalk for jogging. Some of the new trailheads are proposed at the following locations: Avenue H/20<sup>th</sup> St. West; Avenue J/60<sup>th</sup> St. West; Avenue K/45<sup>th</sup> St. East and Avenue L-8/20<sup>th</sup> St. West.

The pedestrian plan would necessitate the improvement of 60 locations and encompass new principles of design that will shorten pedestrian crossings, reduce curb radii, add sidewalk buffers and create and enhance public space.

The ADA transition plan focuses on 60 locations, for future barrier removal, addition and improvement of sidewalks, bus stops, ramps and audio and push buttons at crossings.

Ryan concluded his presentation by highlighting the prioritization, implementation, and funding options included in the plan, and opened for comments/questions. Commissioner Wiley questioned if the Plan accommodated new development. Ryan directed the Commissioner's attention to the Design Guidelines Section of the Plan which would encompass guidelines for new development.

Commissioner Hawse asked if any consideration had been given to large commercial parking lot redesign to be more pedestrian friendly. Brian Ludicke stated that staff has considered this issue and will respond to the Commissioners in the Comments matrix.

Commissioner Hawse also wanted to know if the buffered bike lines would have landscaping or planters. Ryan indicated that currently there is no funding for landscaping, but it is possible to seek funding in the future to add landscape buffers.

Chairperson April Bartlett directed that the Commissioners split the Draft into three sections and work in pairs to review. Commissioners Pursley and Stallworth will review the Pedestrian section; Commissioner Hawse and Vice Chair Mercy will review the Equestrian section; and Commissioner Wiley and Chairperson Bartlett will review the Cycling section.

### **PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS**

Nicole Parsons, a Lancaster resident stated the proposed roundabout speed limit should be 10 mph instead of 20 mph. She indicated that she has her own plan for wheelchair crossing safety.

### **ADJOURNMENT**

This meeting adjourned at 5:42 p.m. to Tuesday, November 22, 2011, at 5:00 p.m., in the Council Chambers.

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APRIL BARTLETT, Chairperson  
Lancaster Architectural and Design Commission

ATTEST:

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Silvia Donovan, Principal Planner  
City of Lancaster