

RESOLUTION NO. 12-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA RESCINDING RESOLUTION NO. 10-06 IN ITS ENTIRETY AND ESTABLISHING THE LIST OF DESIGNATED EMPLOYMENT CLASSIFICATIONS AND THE DISCLOSURE CATEGORIES OF THE CONFLICT OF INTEREST CODE AS PROVIDED IN SECTION 2.40, TITLE 2, OF THE LANCASTER MUNICIPAL CODE

WHEREAS, the Political Reform Act requires local government agencies to review its Conflict of Interest Code every two years;

WHEREAS, the City Council of the City of Lancaster, (the "City Council"), previously adopted Resolution No. 10-06 on February 9, 2010, thereby amending the List of Designated Employee Classifications of the Conflict of Interest Code;

WHEREAS, Section 2.40.030 of the Municipal Code provides that the City Council may adopt a List of Designated Employee Classifications by resolution which may be amended from time to time;

WHEREAS, the City Council has determined that it is again necessary to revise the List of Designated Employee Classification and Disclosure Categories to reflect changes made by the Political Reform Act;

NOW, THEREFORE, the City Council of the City of Lancaster, California does hereby resolve as follows:

Section 1. The Disclosure Categories referred to in Section 2.40.030 of the Municipal Code are provided herein for ease of reference and read as follows:

"DISCLOSURE CATEGORIES"

A. Category 1. Persons in this category shall disclose all investments and business positions held in business entities, all interests in real property and all sources of income from sources located in or doing business in the City (Title 9, Chapter 7, Article 2 of the California Government Code. Section 87200 et seq).

B. Category 2. Persons in this category shall disclose all interests in real property within the City. Real property shall be deemed to be within the City if the property or any part of it is within or not more than two miles outside the boundaries of the City.

C. Category 3. Persons in this category shall disclose all income from, business positions held and investments in business entities engaged in the acquisition or disposal of real property within the City.

D. Category 4. Persons in this category shall disclose all income from, business positions held and investments in business entities, which manufacture or sell goods, services, supplies, equipment or materials of the type utilized by the City.

E. Category 5. Persons in this category shall disclose all income from business positions held and investments in business entities engaged in the performance of building construction or design within the City.

F. Category 6. Persons in this category shall disclose all income from, business positions in and investments in business entities engaged in the performance of building or recreation construction or design within the City.

Section 2. The List of Designated Employee Classifications referred to in Section 2.40.030 of the Lancaster Municipal Code reads as follows:

DESIGNATED EMPLOYEE CLASSIFICATIONS

"Position; Disclosure Category"

Administrative Services Manager; 1  
Architectural/Design Planning Commissioners; 1  
Assistant City Attorney; 1  
Assistant City Clerk; 1  
Assistant City Manager; 1  
Assistant Director of Parks, Recreation & Arts; 2, 3, 4, 6  
Assistant Executive Director of the Housing Authority; 1  
Assistant Executive Director of the Redevelopment Agency; 1  
Assistant Finance Director; 1  
Assistant Public Works Director  
Assistant Engineer; 1  
Assistant to the City Manager; 1  
Assistant Traffic Engineer; 1  
Associate Civil Engineer; 1  
Associate Engineer; 1  
Associate Planner; 1  
Associate Traffic Engineer; 1  
Building & Safety Official; 1  
Building Inspector I; 2, 3, 4, 5  
Building Inspector II; 2, 3, 4, 5  
Business License Enforcement Officer; 2, 3, 4, 5  
Buyer; 2,3,4  
City Attorney; 1  
City Council Members; 1  
City Clerk; 1  
City Engineer; 1  
Code Enforcement Officer; 2, 3, 4, 5  
City Manager; 1  
City Treasurer; 1  
Communications Manager; 1  
Community Safety Supervisor; 1  
\*Consultants; 1

Contract Services Administrator; 1  
Crime Prevention Officer; 1  
Criminal Justice Commissioners; 1  
Deputy City Attorney; 1  
Deputy City Clerk/Records & Information Clerk; 1  
Deputy Executive Director of the Housing Authority; 1  
Deputy City Manager; 1  
**Development Services Project Coordinator; 1**  
Director of Parks, Recreation & Arts; 1  
Director of Planning; 1  
Director of Public Works; 1  
Economic Development and Redevelopment Director; 1  
Environmental Compliance Officer; 2, 3, 4  
Executive Director of the Housing Authority; 1  
Executive Director of the Redevelopment Agency; 1  
**Facility Maintenance Coordinator; 1**  
Finance Director; 1  
Housing Authority Commissioners; 1  
Housing Authority Counsel; 1  
Housing Authority Finance Officer; 1  
Housing Authority Secretary; 1  
Housing and Neighborhood Revitalization Counsel; 1  
Housing and Neighborhood Revitalization Director; 1  
Human Resources Director; 1  
Human Resources & Risk Management Director; 1  
Information Technology Manager; 1  
Land Surveyor; 1  
**Maintenance Services Coordinator; 1**  
Maintenance Services Manager; 1  
Management Analyst I; 2, 3, 4  
Management Analyst II; 2, 3, 4  
Marketing & Economic Development Manager; 1  
Mayor; 1  
Mobilehome Inspector; 1  
Mobilehome Park Rent Arbitration Board Members; 2, 3  
Neighborhood Community Building Manager; 1  
**Operations Manager; 1**  
Parking Enforcement Officer; 1  
Parks Superintendent; 2, 3, 4, 6  
Performing Arts Manager; 2, 3, 4  
Planning Commissioners; 1  
**Principal Plan Check Engineer; 1**  
Principal Planner; 1  
Public Information Manager; 2, 3  
**Public Safety Manager; 1**

Public Works Inspector I; 2, 3, 4, 5  
Public Works Inspector II; 2,3,4,5  
Public Works Supervisor; 2, 3, 4, 5  
Purchasing Agent; 1  
Redevelopment Agency Members; 1  
Redevelopment Counsel; 1  
Redevelopment Director; 1  
Redevelopment Project Coordinator; 1  
Secretary of the Redevelopment Agency; 1  
Senior Building Inspector; 2, 3, 4, 5  
Senior Civil Engineer; 1  
Senior Code Enforcement Officer; 1  
Senior Construction Manager; 1  
Senior Construction Project Inspector; 2, 3, 4, 5  
Senior Criminal Justice Analyst; 1  
Senior Management Analyst; 2, 3, 4  
**Senior Operations Manager; 1**  
Senior Public Works Inspector; 2, 3, 4, 5  
Senior Redevelopment Project Coordinator; 1  
Soccer Center General Manager; 2, 3, 4, 6  
Special Events Manager; 1  
**Theatre Supervisor; 1**  
Traffic Engineer Manager; 1  
Transportation Manager; 1  
Utility Services Manager; 1

\*With respect to Consultants, the City Manager, however, may determine in writing that a particular consultant, although a "designated person" is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Code. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. These written determinations shall remain on file in the same manner and location as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code."

NOTE: All categories listed in bold have been added to the Designated Employee Classification List.

Section 3. Resolution No. 10-06 is hereby repealed in its entirety.

PASSED, APPROVED, and ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
GERI K. BRYAN, CMC  
City Clerk  
City of Lancaster

\_\_\_\_\_  
R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss  
CITY OF LANCASTER            )

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 12-10, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

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