

MINUTES

REGULAR MEETING OF THE LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

January 5, 2012

CALL TO ORDER

Chairperson Bartlett called the meeting to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Mercy led the Pledge of Allegiance to the flag of the United States of America.

ROLL CALL

PRESENT: Commissioners Hawse, Pursley, Vice Chair Mercy and Chairperson Bartlett.

ABSENT: Commissioners Stallworth and Wiley.

Also present were the following: Brian Ludicke (Planning Director), Elma Watson (Assistant Planner), and Marion Coleman (Recording Secretary), and an audience of one.

PUBLIC BUSINESS FROM THE FLOOR

None.

CONSENT CALENDAR

1. APPROVAL OF MINUTES

It was moved by Vice Chair Mercy and seconded by Chairperson Bartlett to approve the minutes from the Meeting of December 1, 2011. Motion carried with the following vote (4-0-0-2).

AYES: Commissioners Hawse, Pursley, Vice Chair Mercy and Chairperson Bartlett.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioners Stallworth and Wiley.

NEW BUSINESS**2. DISCUSSION OF ADC PRESENTATION BEFORE CITY COUNCIL ON JANUARY 10, 2012, FOR THE DRAFT MASTER PLAN OF TRAILS AND BIKEWAYS**

Brian Ludicke reminded the Commission of his announcement at the October 6, 2011, meeting that the Draft Master Plan of Trails and Bikeways would be presented to the Planning Commission in January 2012, and then presented to the City Council in February 2012. He stated that the City Council has made the determination to review the Draft Master Plan of Trails and Bikeways on Tuesday, January 10, 2012. As discussed at the October 6, 2011, meeting, the Commission will be involved in the presentation to the Council. Brian Ludicke stated that Ryan Snyder would conduct a ten-minute presentation on the content of the Master Plan of Trails and Bikeways (the Plan), and staff would introduce and answer any questions from the Council. Also, there will be representatives from the Technical Advisory Committee, and Los Angeles County Public Health, who plan to speak at the meeting. Mr. Ludicke stated that it would be appropriate for the Commission to discuss the various community outreach and efforts that were done in regards to drafting the Plan, and the review of the Plan by the Commission.

Chairperson Bartlett clarified that the Commission had to decide who, and how many, would conduct the presentation. Brian Ludicke suggested that the Chairperson should be part of the presentation, but any additional presenters should be decided by the Commission.

Commissioner Hawse asked Brian Ludicke to elaborate on what the Commission should speak about specifically, for example, community outreach sessions and events. She also inquired about the amount of time for discussion. Brian Ludicke responded that mentioning the sessions and events would be helpful, including the organizations that participated; he stated Ryan Snyder would present the basic components of the Plan. Commissioner Hawse asked if the comments from the community on the Plan are necessary to include in the presentation. Brian Ludicke stated there was not a need unless the Commission felt it was necessary to highlight that information; also, there could be questions from the Council on that subject matter. He emphasized that staff or Ryan Snyder would answer any technical questions concerning the Plan.

Chairperson Bartlett asked how many could speak from the Commission; Brian Ludicke responded that all the Commissioners could speak if that was the decision of the Commission. Vice Chair Mercy stated he would be out of town on that date; he had faith in the Commission to represent and highlight the professionalism of the staff, and Ryan Snyder in the presentation of the Plan. Commissioner Hawse agreed and thought it important to mention the quick response of staff to any inquiries that were presented that required some type of investigation, and that answers were provided in a timely manner.

Brian Ludicke stated that the presentation should highlight that the review of the Plan by the Commission was thorough. He stated that staff would prepare an outline of speaking points for the presentation, and would need information from the Commissioners to fill in their segment and availability.

Chairperson Bartlett stated she agreed it would be appropriate for her to conduct the presentation for the Commission, and other members were welcome to speak. Commissioner Pursley

stated that she was comfortable with Chairperson Bartlett to conduct the presentation for the Commission, and felt that five minutes is appropriate, followed by Ryan Snyder and recognition of staff for responsiveness and multiple presentations to the Commission. She requested that the Commission review the speaking points for the ADC before presented.

Brian Ludicke inquired whether providing speaking points to Commission by Monday, January 9, 2012, would be enough time for review. Commission agreed it would.

Commissioner Hawse opined that the presentation for the ADC should be conducted by Chairperson Bartlett, and limited from three to five minutes. She informed that Commissioner Pursley was involved with the trails, Chairperson Bartlett was involved with the bikes, she was involved in equestrians and trails, and if the Council posed any questions in those categories, the Commissioners would be present to answer subject inquiries. Commissioner Pursley responded that she was comfortable with the review for Monday, but did not wish to speak for the presentation. Chairperson Bartlett agreed that she was also comfortable to review the speaking points of the Plan for presentation on Monday.

Brian Ludicke informed the Commission that representatives of the Los Angeles County Arts Commission have requested to make a presentation regarding the public art component of the MACC facility, and would like to do this at the March 1, 2012, meeting of the Commission. The Commissioners agreed to this date for the presentation.

PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS

None.

ADJOURNMENT

This meeting adjourned at 5:18 p.m. to the Regular Meeting on Thursday, February 2, 2012, at 5:00 p.m. in the Council Chambers.

APRIL BARTLETT, Chairperson
Lancaster Architectural and Design Commission

ATTEST:

BRIAN S. LUDICKE, Planning Director
City of Lancaster