

STAFF REPORT
City of Lancaster

CC 6
05/08/12
MVB

Date: May 8, 2012

To: Mayor Parris and City Council Members

From: Robert C. Neal, Director of Public Works

Subject: **Appropriation of Used Oil Grant Funds from the California Integrated Waste Management Board**

Recommendation:

Approve the additional appropriation of \$10,613.78 in grant funds from the Cycle 15 California Integrated Waste Management Board Used Oil Grant to Revenue Account No. 331-3306-778 and corresponding Expense Account No. 331-4740-778.

Fiscal Impact:

Reimbursement of Cycle 15 funds will be received during the current fiscal year. No City match is required for these grants.

Background:

The City of Lancaster is awarded Used Oil Grant Funds on an annual basis from the California Integrated Waste Management Board (CIWMB) to fund education and awareness programs for the proper disposal of used oil and to provide opportunities for citizens to dispose of their used oil at certified collection centers. In 2010, the City did not expend the full grant amount it was awarded. This has resulted in \$10,613.78 in grant funding available to the City. The appropriation of this funding will allow the City to expend the remainder of our awarded grant funding towards eligible oil recycling activities in accordance with the guidelines set forth by CIWMB.

These funds will be used to promote recycling through the following means:

- Education/Outreach: Public service announcements, advertising, flyers and handouts at City and community sponsored events, AVECC hazardous waste informational brochures, and signage.
- Certified Collection Center: The City will maintain a waste oil collection center for the public.
- Operations: Staff will monitor waste oil activity and properly dispose of spilled oil, contaminated oil, and oil that is illegally dumped.
- Inspections: Public Works Inspectors will inspect and monitor all certified collection facilities within the City.

Cycle 15 funds are received on a reimbursement basis and accounts have already been established. As such, staff recommends that the City Council appropriate the grant funds and authorize staff to expend the funds according to the grant agreement requirements.

JL:lcs