

**STAFF REPORT**  
**City of Lancaster**

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Date: May 22, 2012

To: Mayor R. Rex Parris and City Council Members

From: Elizabeth Brubaker, Director Housing & Neighborhood Revitalization

Subject: **Approval of the Community Development Block Grant (CDBG) 2012 Program Year Action Plan**

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**Recommendation:**

Approve the proposed projects described herein for the City of Lancaster's 2012 One-Year Action Plan application to be submitted to the United States Department of Housing and Urban Development.

**Fiscal Impact:**

Fiscal impact is estimated at \$1,385,360 new Community Development Block Grant (CDBG) entitlement funds.

**Summary:**

The City of Lancaster has been a CDBG entitlement community since 1986 and receives an annual grant for developing viable urban communities that encompasses decent housing and a suitable living environment, and expanded economic opportunities, primarily for low- and moderate-income persons. The proposed One-Year Action Plan is intended to provide a summary of proposed program activities, eligibility criteria, and funding levels for the 2012 CDBG program year. All programs and/or projects submitted in the Plan are in compliance with the U.S. Department of Housing and Urban Development (HUD) guidelines for eligible activities.

In accordance with Title 24 CFR part 91, this Annual Action Plan Executive Summary outlines the needs, resources, priorities and proposed activities to be undertaken with respect CDBG funding.

In order to proceed with the City's One-Year Action Plan Application, which serves as the formal document to the U.S. Department of Housing and Urban Development for CDBG funding, it is necessary for the City Council to take public testimony on proposed projects.

Proposed Projects for the 2012 Program Year:

1. Planning / Administration	\$247,460
2. Fair Housing Services	\$30,000
3. Repayment of Section 108 Loan –	\$222,200
a. Industrial Infrastructure (Fox Field);	
b. Housing Site Property Acquisition- (Fairgrounds);	
c. Recreational Facilities -(Soccer Complex)	
4. Repayment of Section 108 Loan - (Industrial Corridor Infrastructure)	\$24,500
5. Repayment of Section 108 Loan - (Mental Health Association)	\$118,500
6. Repayment of Section 108 Loan - (Children’s Center)	\$128,500
7. Code Enforcement Officers A	\$110,000
8. Code Enforcement Officers B	\$110,000
9. Neighborhoods Improvements & Rehabilitation Joshua	\$350,000
10. Shelter Maintenance/Operations	\$44,700

Total Project Funding .....\$1,385,360

The list of proposed projects for the 2012 CDBG One-Year Action Plan is in compliance with the City's Five-Year Consolidated Plan and Strategy along with U.S. Department of Housing and Urban Development (HUD) project eligibility criteria and program guidelines. Approval of the proposed list of projects will enable CDBG funding availability as of July 1, 2012, the start of the 2012 program year. Action to delay submission of the current project application to HUD will substantially delay the receipt of monies and implementation of projects and activities dependent on such monies. Funds related to projects that are revised or canceled during the program year will be reprogrammed.

EB:CS

**Attachment:**  
2012-13 CDBG Consolidated Action Plan