

**STAFF REPORT**  
**City of Lancaster**

Date: June 12, 2012  
To: Mayor Parris and City Council Members  
From: Elizabeth Brubaker, Housing and Neighborhood Revitalization Director  
Subject: **2012 Los Angeles Homeless Services Authority (LAHSA) Winter Shelter Program (WSP) Requests for Proposals**

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**Recommendation:**

Adopt **Resolution No. 12-32**, authorizing the City Manager or his designee to make the application to Los Angeles Homeless Services Authority (LAHSA) for the Winter Shelter Program (WSP) funds and to execute a standard agreement, any amendments, and/or related documents to receive such funds and to take other actions necessary to facilitate the proposed; and, appropriate an estimated \$73,225.00 for the WSP to Account No. 261- 4542-770 to fund the program.

**Fiscal Impact:**

The City will receive an estimated \$73,225.00 into Account No. 261- 4542-770 from LAHSA for the WSP. Funds received will be used to offset eligible program expenditures.

**Background:**

The City has an opportunity to secure from the LAHSA under the WSP seventy-three thousand, two-hundred twenty-five dollars to provide basic shelter and services and assist clients in obtaining and maintaining stable housing and self-sufficiency through the Lancaster Community Shelter and Grace Resources.

The LAHSA is a joint powers authority created by the City and County of Los Angeles for the purpose of planning, coordinating and managing resources for homeless programs. The purpose of the WSP is to provide homeless individuals and families with temporary emergency shelter and entry into the system of services and housing known as the “continuum of care”.

The WSP was established to address the basic shelter and service needs of homeless persons during the period in which Los Angeles County usually experiences its most inclement weather. The WSP will operate from November 1, 2012 to approximately March 15, 2013.

On May 18, 2012, the Notice of Funding Availability (“NOFA”) for the WSP was published, announcing the request for proposals (RFP) under LAHSA. Funding for the WSP is typically composed of both Emergency Shelter Grant funds and general funds from the City and County of Los Angeles. LAHSA must receive the 2012 WSP Applications no later than June 26, 2012. Staff is currently working on the City’s application, subject to Council approval, for the WSP. If efforts are successful in acquiring the award of LAHSA funds, the City will use the funds to assist winter clients at the Lancaster Community Shelter from November 1, 2012, to March 15, 2013. Programs funded under this RFP must serve homeless individuals only.

**Attachment:**

Resolution No. 12-32