

STAFF REPORT

Lancaster Redevelopment Agency

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02/13/07
RSL

Date: February 13, 2007

To: Chairman Hearn and Agency Board Members

From: Elizabeth Brubaker, Housing & Neighborhood Revitalization Director

Subject: **Award of a Professional Services Agreement with MDM Architects to provide a complete set of development plans for the construction of thirteen family transitional units at the Lancaster Community Homeless Shelter.**

Recommendation:

- a. Authorize the award of a Professional Services Agreement between the Lancaster Redevelopment Agency and MDM Architects to provide a complete set of development plans for the construction of thirteen family transitional units at the Lancaster Community Homeless Shelter.
- b. Appropriate \$79,000 to Expenditure Account No. 261-4305-100.

Financial Impact:

The Agency is receiving a grant in an amount not to exceed \$1,000,000 from the Community Development Commission of the County of Los Angeles for the construction of thirteen family transitional units at the Lancaster Community Homeless Shelter. The amount not to exceed \$79,000 will be appropriated from this grant account.

Background:

In December of 2006, the Lancaster Redevelopment Agency was approved by the Community Development Commission of the County of Los Angeles to receive an Emergency Shelter Grant in an amount not to exceed \$1,000,000 for the construction of thirteen transitional family units at the Lancaster Community Homeless Shelter.

From September to November 2006, the Agency solicited bids from City-approved architectural firms to provide a complete set of development plans for the construction of the Shelter expansion. Five firms were contacted to submit proposals. Of the responding firms, staff selected MDM Architects as the experienced firm having familiarity with the Lancaster community and the lowest bid amount.

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MDM Architect's proposal includes coordination with the City of Lancaster and the Shelter Director in the preparation and approval of architectural, structural mechanical, electrical, plumbing, grading and fire sprinkler plans

Staff recommends entering into a Professional Services Agreement between the Lancaster Redevelopment Agency and MDM Architects to provide a complete set of development plans for the construction of the expansion at the Lancaster Community Homeless Shelter, including thirteen family transitional units. It is further recommended that authorization be granted to the Executive Director, or his designee, to execute the Professional Services Agreement and all attendant documents