

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: City Council Members

FROM: Council Member Marvin Crist
Council Member Ken Mann

DATE: October 23, 2012

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the October 2012 regular Board of Directors meetings of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Council members Marvin Crist and Ken Mann serve on the AVTA Board for the City of Lancaster.

The following significant events took place at the October Board meeting:

- **Attendance.** Alternate Director Tom Lackey from Palmdale attended for Director Ledford
- **Special Report.** FY2012-13 first quarter report was presented to the Board by Windes and McClaghry. They reported there was a huge improvement this year. The final report will be given to the Board on November 5th.
- **Contracts.**
 - A Request for Qualifications for Information Technology Assessment was approved by the Board.
 - The Board approved change order #7 in the amount of \$56,849 to the Phase II Facility Construction Contract with Webb Brothers Construction for errors and omissions including adding flex connections, relocation of electrical conduit, devices to comply with Fire Marshall Requirements, and IDF cabinets. This change order brings the total project to \$10,716,909. Discussion surrounded the portion of the change order for new fire alarm equipment required by the Fire Marshall. Staff assured the Board the proposed new equipment is compatible with the existing system.
 - MJS Construction, a local contractor, was awarded a contract for the Los Angeles County Bus Stop Improvements. Altogether there were 20 firms that registered and downloaded the IFB. Five of these were local.

- **Public Comment.** A member from the public expressed concerns about scheduling and bus benches. The Board referred them to staff for further assistance.
- **Closed Session.** There were no reportable actions taken during Closed Session, just consultation with Legal Counsel regarding existing litigation (California Government Code Section 54956.9(a)). Case: Holland, Roemer v. AVTA (Case No. BC470695).
- **Staff Updates.**
 - Staff invited the Board and public to AVTA's vendor fair taking place on November 8th at Larry Chimbole Cultural Center.
 - AVTA received the American Public Transportation Association (APTA) marketing award for outstanding print media.
 - AVTA received the 2012 Small Operator Transit Excellence Award. This award is given by the California Transit Association (CTA). Transit agencies throughout the state were nominated for their accomplishments that demonstrated innovation, effective problem-solving techniques or promoted a positive image of transit in the community. This award is a testament to the leadership and support of the AVTA Board and the Executive Director, as well as to the teamwork of the AVTA staff.
 - Staff informed the Board the monthly charge for the Board Sheriff Report will no longer be given at a cost.