

**MEMORANDUM  
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Councilmember Ken Mann

DATE: March 12, 2013

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

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**Recommendation:**

Receive a report of the proceedings and issues discussed at the February 21, 2013, District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

**Background:**

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

The Board of Directors considered the following agenda items at the February 21, 2013, meeting:

- Approved minutes of meeting held January 17, 2013.
- Approved warrants in the amount of \$287,406.78. The warrants issued by the District are for costs incurred for operation and maintenance, such as electricity, water, telephone, and chemicals, and for relatively small capital projects. Expenditures are made in accordance with the guidelines established by the budget procedure and the purchasing policy that has been adopted by the Board.
- Approved a departmental invoice in the amount of \$2,213,281.81. The invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with the authority granted through the approved annual budget and applicable joint powers agreement.
- Authorized advertising and receipt of bids for a 3-Ton Bridge Crane at Palmdale Water Reclamation Plant (WRP). Recently Stage V treatment facilities were placed into operation at both Palmdale and Lancaster WRPs. Both of these new facilities include large equipment such as pumps. To facilitate repair of large equipment, it is recommended to purchase a bridge crane.
- Approved and ordered executed an agreement with Terra Renewal for loading, removal, transportation and reuse of biosolids generated at the Lancaster WRP..
- Receive and ordered filed a Comprehensive Annual Financial Report for Fiscal Year 2011-2012.