

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Councilmember Ken Mann

DATE: July 9, 2013

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

Recommendation:

Receive a report of the proceedings and issues discussed at the June 20, 2013, District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

Background:

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

The Board of Directors considered the following agenda items at the June 20, 2013, meeting:

- Approved minutes of meeting held May 16, 2013.
- Approved warrants in the amount of \$21,769.81. The warrants issued by the District are for costs incurred for operation and maintenance, such as electricity, water, telephone, and chemicals, and for relatively small capital projects. Expenditures are made in accordance with the guidelines established by the budget procedure and the purchasing policy that has been adopted by the Board.
- Approved a departmental invoice in the amount of \$842,952.15. The invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with the authority granted through the approved annual budget and applicable joint powers agreement.

- Received a Report on Bids and Awarded Order for Three-Ton Bridge Crane at Palmdale Water Reclamation Plant. The crane will be used to support maintenance activities at Palmdale and Lancaster Water Reclamation Plants and the cost is to be split 50/50 between Districts 14 and 20. Number of Bids Received: 1, CraneVeyor Corp. \$59,330.00
- Wastewater Budget Matters for Fiscal Year 2013-14
 - a) Adopted a Resolution establishing the appropriations limit of \$28,900,998 as Required by California Government Code Section 7910 Utilizing the Population Change within the County
 - b) Adopted Operating Fund Budget
 - c) Adopted Resolution Requesting Tax Levy of \$867,000
 - d) Authorized Appropriations in the sewerage system budget
- Held presentation Introducing Amendments to the Master Service Charge Ordinance prescribing Fees, Tolls, Rates, Rentals, or Other Charges for Services and Facilities furnished by or through County Sanitation District No. 14 of Los Angeles County and providing for the collection of such charges and waived reading of said Ordinance in its entirety.
 The Board will subsequently consider adoption of said Ordinance at its July 18, 2013, Board meeting. Upon its adoption, the Ordinance will apply to service charges imposed on or after July 1, 2013.
Summary: The existing ordinance has provisions that allow commercial parcel owners to receive both a retroactive reduced charge and a prospective “advance rebate” based on demonstrated low water use, with a requirement to reconcile the advance rebate at the end of a fiscal year. The proposed changes to the ordinance will simplify the demonstration and qualification process, allow commercial property owners to receive the reduced rate prospectively with no requirement for reconciliation, take into account irrigation losses by using winter water usage, and reduce the cost of administering the low water use program. The only proposed change for residential property owners is the ability to use winter water use, as they already receive their reduced charge prospectively.

Adjourn