

# MINUTES

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## REGULAR MEETING OF THE LANCASTER ARCHITECTURAL AND DESIGN COMMISSION

November 7, 2013

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### **CALL TO ORDER**

Chairperson Bartlett called the meeting to order at 5:04 p.m.

### **PLEDGE OF ALLEGIANCE**

Commissioner Carlson.

### **ROLL CALL**

PRESENT: Commissioners Bowers, Carlson, Mercy, Wiley, and Chairperson Bartlett.

ABSENT: Commissioner Hawse and Vice Chair Bartholet.

Also present were Brian Ludicke (Planning Director), Chuen Ng (Associate Planner), Michelle Cantrell (City Engineer), Elma Watson (Assistant Planner), and Marion Coleman (Recording Secretary); there were none in the audience.

Chairperson Bartlett excused the absence of Commissioner Hawse and Vice Chair Bartholet.

### **PUBLIC BUSINESS FROM THE FLOOR**

None.

### **CONSENT CALENDAR**

#### **1. APPROVAL OF MINUTES**

It was moved by Chairperson Bartlett and seconded by Commissioner Carlson to approve the minutes from the Meeting of August 1, 2013. Motion carried with the following vote (5-0-0-2).

AYES: Commissioners Bowers, Carlson, Wiley, Mercy, and Chairperson Bartlett.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Commissioner Hawse and Vice Chair Bartholet.

**NEW BUSINESS****2. UPDATE ON TRAFFIC CALMING, BICYCLE AND PEDESTRIAN IMPROVEMENTS AND SAFE ROUTES TO SCHOOL MASTER PLAN**

Chairperson Bartlett opened at 5:06 p.m., for presentations by staff for update on traffic calming, bicycle and pedestrian improvements, and Safe Routes To School Master Plan.

Brian Ludicke presented on the five elements of the Safe Routes To School Program: Education; Encouragement; Enforcement; Engineering (focus: Creating safe routes with engineering); and Evaluation.

Michelle Cantrell presented the benefits of roundabouts, planned roundabout locations (Avenue L and Challenger Way, 15<sup>th</sup> Street East/Lancaster Boulevard, and 15<sup>th</sup> Street West/Lancaster Boulevard), and completed projects (bicycle lanes on Valley Central Way and on 25<sup>th</sup> Street West; and right sizing of The BLVD between 10<sup>th</sup> Street West and Sierra Highway).

Elma Watson provided an update on the Safe Routes To School Program, activities held with the first six schools, and upcoming events (walk audits for the second term schools, Community Advisory Committee meetings, and Fun Day at American Heroes Park).

Chairperson Bartlett commended staff for the presentations and the progress of the SRTS program. She inquired on the funding and completion of the roundabouts.

Michelle Cantrell responded that the roundabouts were funded by grants through the Highway and Safety Improvement Program (HSIP) that will cover 90% of the funding. The project at Avenue L and Challenger Way is scheduled to begin in Spring 2014, and completed end of Summer 2014; 15<sup>th</sup> Street East/Lancaster Boulevard is scheduled to begin in Spring 2015, and completed by end of 2015; and 15<sup>th</sup> Street West/Lancaster Boulevard is scheduled to begin in Winter 2015, completion date to be determined.

Chairperson Bartlett again commended staff for their diligence and professionalism in obtaining grants, and being an asset for the community.

There were no speaker cards; new business session closed at 5:37 p.m.

**PUBLIC BUSINESS FROM THE FLOOR – NON-AGENDIZED ITEMS**

None.

**ADJOURNMENT**

Commissioner Mercy requested that the meeting adjournment be in memory of Vice Chair Bartholet's son (Owen) who had recently passed away; condolences were shared by commissioners and staff.

This meeting adjourned at 5:43 p.m., in memory of Owen Bartholet, to the Regular Meeting on Thursday, December 5, 2013, at 5:00 p.m., in the Lancaster City Hall Council Chambers.

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APRIL BARTLETT, Chairperson  
Lancaster Architectural and Design Commission

ATTEST:

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BRIAN S. LUDICKE, Planning Director  
City of Lancaster