



44933 North Fern Avenue, Lancaster, CA 93534
Chair Elizabeth Brubaker, Vice Chairman Dr. David Vierra,
Board Member Edward Knudson, Board Member Larry Levin,
Board Member Sandy Smith, Board Member Jim Vose,
Board Member John Walker

LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD REGULAR MEETING AGENDA

Tuesday

March 18, 2014

Meeting – **4:00 p.m.**

Council Chambers – Lancaster City Hall

The City Clerk hereby declares the agenda was posted
by 5:00 p.m. on Friday, March 14, 2014
at the entrance to the Lancaster City Hall Council Chambers.

CALL TO ORDER

ROLL CALL

Board Members: Knudson, Levin, Smith, Vose, Walker; Vice Chairman Vierra; Chair Brubaker

PLEDGE OF ALLEGIANCE

AGENDA ITEMS TO BE REMOVED

Sometimes it is necessary to remove items from the agenda. We apologize for any inconvenience this may cause you.

PUBLIC BUSINESS FROM THE FLOOR - AGENDIZED ITEMS

Any person who would like to address the Lancaster Successor Agency Oversight Board on any agendized item is requested to complete a speaker card for the City Clerk and identify the agenda item you would like to discuss. Each person will be given an opportunity to address the Lancaster Successor Agency Oversight Board at the time such item is discussed. Speaker cards are available at the rear of the Council Chambers and your speaker card must be filled out *prior* to the agenda item being called. We respectfully request that you fill the cards out completely and print as clearly as possible. Following this procedure will allow for a smooth and timely process for the meeting and we appreciate your cooperation. *Individual speakers are limited to three (3) minutes each.*

Consent Calendar items may be acted upon with one motion, a second and the vote. If you desire to speak on an item or items on the Consent Calendar, you may fill out one speaker card for the Consent Calendar. You will be given three minutes to address your concerns before the Lancaster Successor Agency Oversight Board takes action on the Consent Calendar.

**LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD
REGULAR MEETING AGENDA
TUESDAY, MARCH 18, 2014**

MINUTES

M 1. Adopt **Resolution No. OB 11-14**, approving the Lancaster Successor Agency Oversight Board Regular Meeting minutes of February 18, 2014.

NEW BUSINESS

NB 1. Consider cancellation of the April 15, 2014 Lancaster Successor Agency Oversight Board Meeting

Recommendation:

Discuss and consider cancellation of the April 15, 2014 Lancaster Successor Agency Oversight Board Meeting.

April 8, 2014 is the day of the General Municipal Election. The Council Chambers is used to temporarily house a variety of supplies for the Election; therefore it is advised that the Board discuss cancelling the meeting or setting a new date for the month of April.

NB 2. Update on actions by the State of California Department of Finance regarding the Lancaster Successor Agency Property Management Plan

Recommendation:

Receive and file the update on actions by the State of California Department of Finance regarding the Lancaster Successor Agency Property Management Plan

EXECUTIVE DIRECTOR ANNOUNCEMENT

CITY CLERK ANNOUNCEMENT

PUBLIC BUSINESS FROM THE FLOOR - NON-AGENDIZED ITEMS

This portion of the agenda allows an individual the opportunity to address the Lancaster Successor Agency Oversight Board on any item ***NOT ON THE AGENDA*** regarding Board business and speaker cards must be submitted ***prior*** to the beginning of this portion of the Agenda. Please complete a speaker card for the City Clerk and identify the subject you would like to address. We respectfully request that you fill the cards out completely and print as clearly as possible. Following this procedure will allow for a smooth and timely process for the Lancaster Successor Agency Oversight Board meeting and we appreciate your cooperation. State law prohibits the Lancaster Successor Agency Oversight Board from taking action on items not on the agenda and your matter will be referred to the Executive Director. ***Individual speakers are limited to three (3) minutes each.***

**LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD
REGULAR MEETING AGENDA
TUESDAY, MARCH 18, 2014**

BOARD MEMBER COMMENTS

ADJOURNMENT

MEETING ASSISTANCE INFORMATION

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk Department at (661)723-6020. Services such as American Sign Language interpreters, a reader during the meeting, and/or large print copies of the agenda are available. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA ADDENDUM INFORMATION

On occasion items may be added after the agenda has been mailed to subscribers. Copies of the agenda addendum item will be available at the City Clerk Department and are posted with the agenda on the windows of the City Council Chambers. For more information, please call the City Clerk Department at (661) 723-6020.

M 1
03/18/14
MVB

**LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD
MINUTES
February 18, 2014**

CALL TO ORDER

Chair Brubaker called the meeting to order at 4:00 p.m.

ROLL CALL

PRESENT: Board Members: Knudson, Levin, Walker, Vice Chair Vierra, Chair Brubaker

ABSENT: Board Members: Smith, Vose

STAFF

MEMBERS: Executive Director; Assistant to the City Manager; City Attorney; Economic Development Director; Assistant Finance Director; City Clerk

PLEDGE OF ALLEGIANCE

Vice Chair Vierra

AGENDA ITEMS TO BE REMOVED

None

M 1. MINUTES

On a motion by Board Member Walker and seconded by Vice Chair Vierra, the Lancaster Successor Agency Oversight Board adopted **Resolution No. OB 05-14**, approving the Lancaster Successor Agency Oversight Board Special meeting minutes of February 6, 2014, by the following vote: 5-0-0-2; AYES: Knudson, Levin, Walker, Vierra, Brubaker; NOES: None; ABSTAIN: None; ABSENT: Smith, Vose

LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD
REGULAR MEETING MINUTES
FEBRUARY 18, 2014

NB 1. RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD JULY TO DECEMBER 2014

The Assistant Finance Director presented the staff report regarding this matter.

On a motion by Board Member Levin and seconded by Board Member Walker, the Lancaster Successor Agency Oversight Board adopted **Resolution No. OB 06-14**, approving the Recognized Obligation Payment Schedule for the period of July 1 to December 31, 2014, by the following vote: 5-0-0-2; AYES: Knudson, Levin, Walker, Vierra, Brubaker; NOES: None; ABSTAIN: None; ABSENT: Smith, Vose

NB 2. SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FOR THE PERIOD JULY 1, 2014 TO DECEMBER 31, 2014

The Assistant Finance Director presented the staff report regarding this matter.

Board Member Walker inquired as to the difference between the administrative allowance and the administrative expense line in the ROPS.

The Assistant Finance Director explained the details involved with the administrative allowance; the administrative expense line in the ROPS; Line G in the summary of the ROPS; discussed the maximum allowable under the Health and Safety Code and figures comply with what is allowed.

On a motion by Board Member Walker and seconded by Vice Chair Vierra, the Lancaster Successor Agency Oversight Board adopted **Resolution No. OB 07-14**, approving the Successor Agency Administrative Budget for the period of July 1 to December 31, 2014 as detailed in Attachment A of the staff report, by the following vote: 4-0-1-2; AYES: Knudson, Walker, Vierra, Brubaker; NOES: None; ABSTAIN: Levin; ABSENT: Smith, Vose

NB 3. LOAN BETWEEN THE LANCASTER SUCCESSOR AGENCY AND THE CITY OF LANCASTER FOR ADMINISTRATIVE EXPENSES AND ENFORCEABLE OBLIGATIONS FOR THE PERIOD JANUARY TO JUNE 2014 AND RELATED AMORTIZATION SCHEDULE

The Assistant Finance Director presented the staff report regarding this matter.

On a motion by Vice Chair Vierra and seconded by Board Member Walker, the Lancaster Successor Agency Oversight Board adopted **Resolution No. OB 08-14**, establishing the terms and conditions and authorizing the execution of a promissory note in favor of the City of Lancaster for the distribution of funds to the Lancaster Successor Agency for enforceable obligations and administrative expenses for the period January to June 2014 pursuant to H & S Code Section 34173(h), by the following vote: 5-0-0-2; AYES: Knudson, Levin, Walker, Vierra, Brubaker; NOES: None; ABSTAIN: None; ABSENT: Smith, Vose

LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD
REGULAR MEETING MINUTES
FEBRUARY 18, 2014

NB 3. LOAN BETWEEN THE LANCASTER SUCCESSOR AGENCY AND THE CITY OF LANCASTER FOR ADMINISTRATIVE EXPENSES AND ENFORCEABLE OBLIGATIONS FOR THE PERIOD JANUARY TO JUNE 2014 AND RELATED AMORTIZATION SCHEDULE (continued)

On a motion by Vice Chair Vierra and seconded by Board Member Walker, the Lancaster Successor Agency Oversight Board adopted **Resolution No. OB 09-14**, approving the loan amortization schedule in fulfillment of the promissory note in favor of the City of Lancaster for enforceable obligations and administrative expenses for the period January to June 2014, pursuant to H & S Code Section 34173(h) and 34191.4(b) (2), by the following vote: 5-0-0-2; AYES: Knudson, Levin, Walker, Vierra, Brubaker; NOES: None; ABSTAIN: None; ABSENT: Smith, Vose

NB 4. UPDATED AMORTIZATION SCHEDULES FOR LOANS BETWEEN THE CITY OF LANCASTER AND THE LANCASTER SUCCESSOR AGENCY

The Assistant Finance Director presented the staff report regarding this matter.

On a motion by Board Member Levin and seconded by Vice Chair Vierra, the Lancaster Successor Agency Oversight Board adopted **Resolution No. OB 10-14**, approving the loan amortization schedules in fulfillment of promissory notes in favor of the City of Lancaster for enforceable obligations and administrative expenses issued between December 2012 and December 2013, pursuant to Health & Safety Code Section 34173(h) and 34191.4(b) (2), by the following vote: 5-0-0-2; AYES: Knudson, Levin, Walker, Vierra, Brubaker; NOES: None; ABSTAIN: None; ABSENT: Smith, Vose

EXECUTIVE DIRECTOR ANNOUNCEMENT

The Executive Director thanked Dr. Knudson for joining the Oversight Board; expressed his appreciation to all of them for giving of their time on the Board and helping to make decisions that are important for the properties the City owns and the benefits to the community.

PUBLIC BUSINESS – NON-AGENDIZED

Maria Paesano – discussed her concerns regarding promissory notes; compensation; taxing entities; partnerships involving local businesses; violations of human rights issues; civil harassment.

BOARD MEMBER COMMENTS

None

LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD
REGULAR MEETING MINUTES
FEBRUARY 18, 2014

ADJOURNMENT

Chair Brubaker adjourned the meeting at 4:21 p.m. and stated that next regular meeting of the Lancaster Successor Agency Oversight Board would take place on Tuesday, March 18, 2014 at 4:00 p.m.

PASSED, APPROVED and ADOPTED this _____day of _____, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

GERI K. BRYAN, CMC
City Clerk/Authority Secretary
Lancaster, CA

ELIZABETH BRUBAKER
Chair
Lancaster Successor Agency
Oversight Board

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss
CITY OF LANCASTER }

CERTIFICATION OF MINUTES
LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD

I, _____, _____ of the City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Lancaster Successor Agency Oversight Board minutes, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, CA on this _____ day of _____, _____.

(seal)

RESOLUTION NO. OB 11-14

A RESOLUTION OF THE LANCASTER SUCCESSOR
AGENCY OVERSIGHT BOARD APPROVING THE
REGULAR MEETING MINUTES OF FEBRUARY 18, 2014

WHEREAS, Health and Safety Code Section 34179 (e) states all actions taken by an oversight board shall be approved by resolution.

NOW THEREFORE, BE IT RESOLVED by the Lancaster Successor Agency Oversight Board, as follows:

SECTION 1. The Lancaster Successor Agency Oversight Board approves the February 18, 2014 Regular Meeting Minutes attached hereto.

SECTION 2. The Successor Agency shall maintain this Resolution on file as a public record.

PASSED, APPROVED and ADOPTED this _____ day of _____, 2014, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

GERI K. BRYAN, CMC
City Clerk
Lancaster, CA

ELIZABETH BRUBAKER
Chair
Lancaster Successor Agency Oversight Board

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } ss
CITY OF LANCASTER }

CERTIFICATION OF RESOLUTION
LANCASTER SUCCESSOR AGENCY OVERSIGHT BOARD

I, _____, _____ City of Lancaster, CA,
do hereby certify that this is a true and correct copy of the original Resolution No. OB 11-14, for
which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day
of _____, _____.

(seal)
