

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Councilmember Ken Mann

DATE: May 13, 2014

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

Recommendation:

Receive a report of the proceedings and issues discussed at the April 17, 2014 District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

Background:

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

The Board of Directors considered the following agenda items at the April 17, 2014 meeting:

- Approved minutes of meeting held February 20, 2014.
- Approved warrants in the amount of \$471,646.75. The warrants issued by the District are for costs incurred for operation and maintenance, such as electricity, water, telephone, and chemicals, and for relatively small capital projects. Expenditures are made in accordance with the guidelines established by the budget procedure and the purchasing policy that has been adopted by the Board.
- Approved departmental invoices in the amount of \$1,468,712.62 for the months of January, and February, 2014. The invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with the authority granted through the approved annual budget and applicable joint powers agreement.

- Ordered Wastewater Service Charge Report, containing a description of each parcel and amount of proposed wastewater service charge for fiscal year 2014-15, filed with the Clerk of the Board of Directors of District; Established date, time, and place for public hearing on said report; and ordered publication of required public notices. The current service charge rate per single-family home (SFH) is \$39.33 per month (\$472 per year). The rate for fiscal year 2014-15, as previously adopted by the Board of Directors, is \$41.33 per month (\$496 per year). Owners of multiple dwelling units and commercial properties are charged in proportion to their use compared to a SFH
- Reported on bids and award of contract for construction of Lancaster Water Reclamation Plant Landscaping Project. The following bids were received:

<u>BIDDER</u>	<u>TOTAL BID</u>
BMC Landscape Management Inc.	\$87,868.50*
High Desert Contractors, Inc.	\$97,470.00
Green Building Corporation	\$109,950.00
STL Landscape, Inc.	\$120,000.00

*Contractor submitted an incomplete bid rendering it unresponsive.

The Board awarded the bid to High Desert Contractors, Inc., low bidder, in the amount of \$ 97,470.00.

Engineer's Estimate: \$100,000

- Received and ordered filed the Comprehensive Annual Financial Report for Fiscal Year 2012-2013. Copies of the District's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2013, which includes the annual audit required by state and federal laws, have been previously mailed to the Directors.
- Re: Conference with Legal Counsel – existing litigation (Subdivision (a) of Government Code Section 54956.9) – *Taisei-T&K Joint Venture v. County Sanitation District No. 14 of Los Angeles County, LASC Case No. BC50915.*

Summary: The Chief Engineer and General Manager and District Counsel discussed the matter in closed session with the Board.

- Re: Conference with Legal Counsel – existing litigation (Subdivision (a) of Government Code Section 54956.9) – *Antelope Valley Groundwater Adjudication, Judicial Council Coordination No. 4408; Santa Clara Case No. 1-05CV 049053.*

Summary: The Chief Engineer and General Manager and District Counsel discussed the matter in closed session with the Board.