

STAFF REPORT

City of Lancaster

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Date: May 13, 2014

To: Mayor Parris and City Council Members

From: Elizabeth Brubaker, Director Housing & Neighborhood Revitalization

Subject: **Approval of a Sub-Recipient Agreement with Grace Resources for Administration of the Lancaster Homeless Shelter**

Recommendation:

Approve the Sub-Recipient Agreement between the City of Lancaster and Grace Resources to provide administration services of the Lancaster Homeless Shelter for the 2014 Community Development Block Grant (CDBG) Program Year.

Fiscal Impact:

The amount of \$135,000 is to be allocated from the 2014 CDBG entitlement funds.

Background:

The Lancaster Community Shelter (“Shelter”) was built by community volunteers and the Lancaster Redevelopment Agency in 1989 and fourteen transitional family units were added in 2008. The Shelter is the only one of its kind to provide shelter, food and case management services to homeless men, women, and children in the Antelope Valley. The Shelter provides year round emergency shelter programs (including emergency housing during cold weather from November to March), and transitional housing programs. The Shelter is committed to the Continuum of Care Concept and strives to utilize both internal and external resources to help the homeless move into transitional and permanent housing.

In compliance with Federal Regulations Title 24, Part 570, Section 570.503, HUD requires that the City of Lancaster (the “Recipient”) enter into a written agreement with Grace Resources (the “Sub-Recipient”) in order for the City to grant its entitlement funds to the sub-recipient for providing administration services.