

**STAFF REPORT**  
**City of Lancaster**

NB 4
05/27/14
MVB

Date: May 27, 2014

To: Mayor Parris and City Council Members

From: Allison Burns, City Attorney and Jocelyn Corbett, Asst. City Attorney

Subject: **Introduction of Ordinance Amending Title 2 of the Lancaster Municipal Code by Amending Sections 2.08.060 and 2.44.010 and by Repealing Existing and Adding New Sections 2.04.020, 2.04.040 and 2.24.020**

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**Recommendation:**

Introduce **Ordinance No. 998**, amending Title 2 of the Lancaster Municipal Code by amending Sections 2.08.060 and 2.44.010 and by repealing existing and adding new Sections 2.04.020, 2.04.040 and 2.24.020, to update and revise miscellaneous administrative provisions.

**Fiscal Impact:**

None.

**Background:**

The City Attorney's office has been conducting a comprehensive review of the Lancaster Municipal Code, to determine where updates and revisions may be appropriate. It is anticipated that over the next several months, a number of ordinances will be brought before Council to address these revisions. The first is Ordinance No. 998, to revise and update certain provisions concerning administrative and procedural matters set forth in Title 2 ("Administration and Personnel") of the Lancaster Municipal Code. Specifically, Chapter 2.04 is revised with respect to the procedures for selecting the Vice Mayor and filling Council vacancies. Chapter 2.08 and Chapter 2.24 are revised to clarify the scope of the City Manager's and Planning Commission's duties, respectively. Chapter 2.44 is amended to add a new Subsection "B" concerning administrative appeal hearings.

**Attachment:**

Ordinance No. 998