

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Councilmember Ken Mann

DATE: May 27, 2014

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

Recommendation:

Receive a report of the proceedings and issues discussed at the May 15, 2014 District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

Background:

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

The Board of Directors considered the following agenda items at the May 15, 2014 meeting:

- Approved minutes of meeting held April 17, 2014.
- Approved warrants in the amount of \$205,284.73. The warrants issued by the District are for costs incurred for operation and maintenance, such as electricity, water, telephone, and chemicals, and for relatively small capital projects. Expenditures are made in accordance with the guidelines established by the budget procedure and the purchasing policy that has been adopted by the Board.
- Approved departmental invoice in the amount of \$863,130.42 for the month of March, 2014. The invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with the authority granted through the approved annual budget and applicable joint powers agreement.
- Approved and Ordered Executed Amended Joint Administration Agreement (2014), providing for Newhall Ranch Sanitation District (NRSD) to join Joint Administrative Organization of County Sanitation Districts of Los Angeles County. The formation of the NRSD was made subject to a requirement of the Local Agency Formation Commission for Los Angeles County that formal application be made to the existing twenty-three County Sanitation Districts of Los Angeles County to become signatory to the Amended Joint Administration Agreement (JAA) of the County Sanitation

Districts of Los Angeles County, dated July 1, 1980. The JAA provides for the joint administration of each of the Districts through a Joint Administrative Organization consisting of a single staff and counsel. The only amendments to the previous JAA are to add the NRSD and formally remove districts that are no longer party to the JAA. The NRSD is responsible for paying its own expenses and, under the Amended JAA, would pay a share of Joint Administrative Organization administrative expenses. The Amended JAA was approved by the NRSD on March 11, 2014.

- Received and ordered filed the Comprehensive Annual Financial Report for Fiscal Year 2012-2013. Copies of the District's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2013, which includes the annual audit required by state and federal laws, have been previously mailed to the Directors.
- Re: Service Charge Report for Fiscal Year 2014-15
 - a) Held a public hearing on Service Charge Report.
 - b) Adopted Service Charge Report.

Summary: The current service charge rate per single-family home (SFH) is \$39.33 per month (\$472 per year). The rate for fiscal year 2014-15, as previously adopted by the Board of Directors, is \$41.33 per month (\$496 per year). Owners of multiple dwelling units and commercial properties are charged in proportion to their use compared to a SFH

- Re: Conference with Legal Counsel – existing litigation (Subdivision (a) of Government Code Section 54956.9) – *Taisei-T&K Joint Venture v. County Sanitation District No. 14 of Los Angeles County, LASC Case No. BC50915.*

Summary: The Chief Engineer and General Manager and District Counsel discussed the matter in closed session with the Board.