

**STAFF REPORT**  
**Lancaster Housing Authority**

HA CC 1
06/24/14
MVB

Date: June 24, 2014

To: Chair Szeto and Authority Members

From: Elizabeth Brubaker, Housing & Neighborhood Revitalization Director

**Subject: List of Qualified Contractors & Sub-contractors for Housing Programs**

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**Recommendation:**

Approve the “List of Qualified Contractors and Sub-contractors” for Housing & Neighborhood Revitalization Programs.

**Fiscal Impact:**

No financial impact for this action.

**Background:**

The Department provides a range of services, programs and projects designed to assist in the maintenance and improvement of the quality of life within Lancaster’s neighborhoods. Qualified contractors and sub-contractors support these services, programs and projects through maintenance, repair, construction and rehabilitation services.

From time to time, the Department finds it necessary to renew the current list of qualified contractors and subcontractors in order to ensure that any number of projects can be carried out in a timely manner. Proposals are solicited through a Request for Qualifications (RFQ) from contractors to provide construction services that support the Department’s programs and projects.

The Request for Qualifications, posted on the City’s internet site, includes construction trades such as roofing, painting, plumbing, heating, ventilation and air-conditioning, electrical, landscaping and flooring. Contractors providing services in one or more of the major service categories listed are encouraged to submit a “Statement of Qualifications” (SOQ) for each additional category based upon experience, qualifications and capability.

“Statements of Qualifications” were received until April 3, 2014. Staff reviewed the contractor’s SOQ’s and identified the attached “List of Qualified Contractors and Sub-contractors” to provide services as needed for the City’s housing projects through July, 2016. Staff is seeking concurrence from the Housing Authority relative to the selection of the recommended contractors to the “List of Qualified Contractors and Sub-contractors.”

**Attachment:**

List of Qualified Contractors and Sub-contractors