

STAFF REPORT
City of Lancaster

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06/24/14
MVB

Date: June 24, 2014

To: Mayor Parris and City Council Members

From: Kelvin G. Tainatongo, Assistant to the City Manager

Subject: **City Ballot for proposed Landscape Maintenance District within the Lancaster Business Park**

Recommendation:

Approve a “yes” vote to indicate the City of Lancaster’s support for the annexation of the Lancaster Business Park into Landscape Maintenance District No.1 (LMD) and authorize the City Manager or his designee to execute all related documents.

Fiscal Impact:

Should a majority of votes cast be in support of annexing the Lancaster Business Park into the LMD, \$2,968.91 would be annually assessed to the City. If the cost of maintenance services rise over time, the assessment may be adjusted yearly to the latest composite percentage change in the Consumer Price Index.

Background:

Previously, the property owners in the Lancaster Business Park were billed annually for the maintenance of the landscaped area in front of their properties and the Business Center Parkway median. The maintenance was provided through an agreement with the Lancaster Redevelopment Agency. The maintenance cost included labor and equipment, repair and irrigation supplies, fertilizing and utilities. Due to the dissolution of the Lancaster Redevelopment Agency, the property owners in the Lancaster Business Park do not have a provision to maintain landscaping. However, the Business Park owners may elect to annex into the existing LMD to continue receiving the landscape maintenance for their property.

On May 13, 2014, The Lancaster City Council adopted Resolution No. 14-19 approving the Engineer’s Report, setting July 8, 2014, for a Public Hearing, and declaring its intention to annex Lancaster Business Park into Lancaster Landscape Maintenance District No. 1. Subsequently, official ballots have been sent to all affected property owners with the proposed annexation.

As a property owner in the Lancaster Business Park, the City has the opportunity to vote on whether to annex the Lancaster Business Park into the LMD. The item before you tonight requests your approval to vote “yes” on behalf of the City and commit to the annual expenditure of the City’s proportional share of the LMD assessment for the Lancaster Business Park. During the Public Hearing, all votes casted will be tallied and should a majority of ballots cast be in support of annexing into the LMD, the assessment would take effect July 1, 2014.