

STAFF REPORT

City of Lancaster

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MVB

Date: November 12, 2014

To: Mayor Parris and City Council Members

From: Elizabeth Brubaker, Director Housing & Neighborhood Revitalization

Subject: **Approval of Sub-Recipient Agreement with Grace Resources for Administration of the Lancaster Homeless Shelter**

Recommendation:

Approve the Sub-Recipient Agreement between the City of Lancaster and Grace Resources to provide administration services of the Lancaster Homeless Shelter for the 2014 Community Development Block Grant (CDBG) Program Year.

Fiscal Impact:

The amount of \$8,000 will be allocated to the Antelope Valley Fairgrounds Winter Shelter Program and the remaining balance of \$56,834 will be allocated at a future date by the City Council from the 2014 CDBG entitlement funds approved for Homelessness Services. There will be no fiscal impact for this particular action.

Background:

The Lancaster Community Shelter was built by community volunteers and the Lancaster Redevelopment Agency in 1989 and fourteen transitional family units were added in 2008. The Shelter is the only one of its kind to provide shelter, food and case management services to homeless men, women, and children in the Antelope Valley.

On May 13, 2014, the City Council approved the use of entitlement funds of \$199,834 for Homelessness Services in the CDBG 2014 Program Year Annual Action Plan and the allocation of \$135,000 to Grace Resources for administration of the Lancaster Community Shelter (“Shelter”).

The Shelter provides year round emergency shelter programs, transitional housing programs, and the Winter Shelter Program (“WSP”). The WSP provides emergency housing during the cold weather from November to March. During the 2013 WSP cycle, the Shelter expanded its program by providing additional emergency housing for homeless men at the Antelope Valley Fairgrounds. Due to the success of the expanded program, the Shelter plans to provide additional emergency housing at the Fairgrounds as part of the 2014 WSP cycle. The allocation of \$64,834 to Grace Resources will be utilized to provide assistance for the programs of the Shelter. The

Shelter is committed to the Continuum of Care Concept and strives to utilize both internal and external resources to help the homeless move into transitional and permanent housing.

In compliance with Federal Regulations Title 24, Part 570, Section 570.503, HUD requires that the City of Lancaster (the “Recipient”) enter into a written agreement with Grace Resources (the “Sub-Recipient”) in order for the City to grant its entitlement funds to the sub-recipient for providing administration services.

Attachment:

CDBG Subrecipient Agreement (Lancaster Community Shelter)

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