

STAFF REPORT
City of Lancaster

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12/09/14
MVB

DATE: December 9, 2014

TO: Mayor Parris and City Council Members

FROM: Mark V. Bozigian, City Manager

SUBJECT: **Resolution Authorizing City Manager to Execute Master and Program Supplemental Agreements for Certain Transportation Projects**

Recommendation:

Adopt **Resolution No. 14-70**, designating the City Manager as the authorized agent to approve all Master and Program Supplemental Agreements pertaining to the implementation and payment of funds for all State funded and Federal Aid transportation projects, and rescinding Resolution No. 00-251 which had designated the Public Works Director as the authorized agent.

Background:

The State of California and the Federal Highway Administration administer several programs in which funds are made available to local public agencies for the reimbursement of expenses related to qualifying local transportation projects. The State Department of Transportation (Caltrans) is responsible for the disbursement of the Federal and State funds to the local agencies. Agreements are required between the City and Caltrans in order for the City to participate in these programs. A Master Agreement defines the general terms and conditions the city must meet in order to receive the funds, and Program Supplemental Agreements amend the Master Agreement to describe the phases, costs and special conditions that apply to specific projects.

Caltrans has authorized and encourages all local agencies to adopt a resolution designating an authorized agent to execute all Master and Program Supplemental Agreements covering the various transportation reimbursement programs. This allows for quicker turnaround of such agreements which, in turn, allows for a more expeditious implementation of the projects and reimbursement of costs.

In October 2000, City Council adopted Resolution No. 00-251, which designated the Director of Public Works as the authorized agent. Resolution No. 14-69 will rescind that Resolution and instead authorize the City Manager to execute all Master and Program Supplemental Agreements, as well as any other documents pertaining to the implementation and payment of funds, consistent with other executing authority that has been delegated by City Council.

Attachment:

Resolution No.14-70