

STAFF REPORT
City of Lancaster

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MVB

Date: January 27, 2015

To: Mayor Parris and City Council Members

From: Jason Caudle, Deputy City Manager
Patti Garibay, Management Analyst II

Subject: **Award of RFP No. 602-15 – Street Sweeping Services**

Recommendation:

Award a one (1) year contract, with an option of five (5), one (1) year extensions to CleanStreet Inc. for **RFP No. 602-15 for Street Sweeping Services** and authorize the City Manager, or his designee, to sign all documents; and appropriate \$10,393.19 to Account No. 203-4751-450 and \$276.44 to Account No. 484-4751-450. The total agreement period shall not exceed six (6) years. The annual cost of the contract is \$456,000 for the first year of service and \$480,000 each subsequent year.

Fiscal Impact:

\$456,000 for the first year and \$480,000 each subsequent year.

Background:

In 2006, the City awarded a contract for street sweeping services. Current services include the sweeping of residential streets twice each month and the sweeping of arterials once per month. Leaf season sweeps are completed at an additional cost. In FY 13/14, the City spent \$460,000 in street sweeping services.

In November 2014, the City advertised a Request for Proposals for Street Sweeping Services. The updated scope of service included residential and arterials streets swept twice per month and 100 curb miles of leaf season sweeps at no additional cost.

Four proposals were received on December 2, 2014 with the following costs:

<u>Vendor</u>		<u>Monthly Cost</u>		<u>Annual Cost</u>
Venco	\$	43,468.12	\$	521,617.44
CleanStreet	\$	43,909.24	\$	526,910.88
Accent Clean & Sweep	\$	47,954.80	\$	575,457.60
Athens Services	\$	54,183.40	\$	650,200.80

An evaluation committee with staff from Administration, Finance and Development Services evaluated the proposals based on evaluation criteria identified in the Request for Proposals. These criteria are: pricing, qualification of business, experience performing similar services of similar size and scope, references, and local preference. While Venco had the lowest price, CleanStreet received the highest overall score; therefore staff began negotiations with CleanStreet in mid-December. CleanStreet has over twenty years of experience providing street sweeping services to municipalities throughout the State.

As a result of negotiations, the City will receive a higher level of service for the same cost.

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Attachment:

Agreement for Street Sweeping Services