

STAFF REPORT

City of Lancaster

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MVB

Date: January 27, 2015

To: Mayor Parris and City Council Members

From: Barbara Boswell, Finance Director

Subject: **Monthly Report of Investments – December 2014**

Recommendation:

Accept and approve the December 2014, Monthly Report of Investments as submitted.

Fiscal Impact:

None

Background:

Each month, the Finance Department prepares a report listing the investments for all separate entities under the jurisdiction of the City as identified in the City’s Comprehensive Annual Financial Report, the City of Lancaster and the Lancaster Housing Authority.

Portfolio Recap

December portfolio transactions:

Purchased

<u>Description</u>	<u>Maturity</u>	<u>Yield</u>	<u>Amount</u>
FHLMC	12/5/2017	1.280%	\$1,500,000
FFCB	12/18/2017	1.080%	\$1,135,000

Sold

<u>Description</u>	<u>Maturity</u>	<u>Yield</u>	<u>Amount</u>
FHLB	12/12/2014	0.610%	\$1,500,000
Barclays US Fund	12/16/2014	0.380%	\$1,135,000

Yields:

	<u>December 2014</u>	<u>November 2014</u>
Total Portfolio	0.537%	0.512%
Local Agency Investment Fund	0.267%	0.261%
 Total Portfolio Balance:	 \$66,290,216	 \$64,927,767

The portfolio balance is slightly higher this month due to significant revenues in December including \$7,453,713 in property tax revenue and \$1,408,416 in sales and use tax. However, the City paid the Los Angeles County Sheriff's department \$5,309,997 (September, October and November 2014 invoices for public safety services), Southern California Edison \$272,544 (streetlight lighting), Venco Western \$210,448 (city-wide landscape maintenance) and Hardy and Harper \$669,106 (2014 Pavement Management-12ST029).

The City's temporary idle cash, those funds that are not immediately needed to pay current bills and not governed by bond indentures or bond resolutions, is invested in accordance with the City's adopted Investment Policy. This policy is reviewed annually by the City Council, with the latest policy adopted January 13, 2015, by Resolution No. 15-02.

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible within the guidelines of this Investment Policy. The City attempts to achieve the highest yield obtainable through a diversified portfolio only after meeting the criteria established for safety and liquidity in that order. The principal investment objectives of the City are:

1. Preservation of capital and protection of investment principal.
2. Maintenance of sufficient liquidity to meet anticipated cash flows.
3. Attainment of a market rate of return.
4. Diversification to avoid incurring unreasonable market risks.
5. Compliance with the City's Municipal Code and with all applicable City resolutions, California statutes and Federal regulations.

The City's portfolio is a short-term and intermediate-term fixed income portfolio. The maximum maturity of any investment is 5 years, with consideration of anticipated cash flow requirements and known future liabilities. The City contracts with an investment advisory service (Cutwater Asset Management) to assist in the effort to maximize the return on the City portfolio. The City's investments include publicly traded Treasury notes, Treasury Bills, Federal Agency Investments, Time Deposits, and Local Agency Investment Fund (LAIF) under the auspices of the State Treasurer for investment. Funds invested in the LAIF are available within 24 hours, and other investments are available upon maturity at full face value. These investments enable the City and Agency to meet its expenditure requirements for the next six months, as required by state law.

The City's investments are governed by Sections 53600 et. seq. of the California Government Code. Additional requirements have been placed on the City's authorized investments by the Investment Policy (a copy is available in the Finance Department or from the City Clerk), and all investments listed on the attached report adhere to these requirements.

BB:NR

Attachment:

Monthly Report of Investments