

**MEMORANDUM  
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Councilmember Ken Mann

DATE: January 27, 2015

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

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**Recommendation:**

Receive a report of the proceedings and issues discussed at the January 15, 2015 District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

**Background:**

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

The Board of Directors considered the following agenda items at the January 15, 2015 meeting:

- Approved minutes of meeting held November 20, 2014.
- Approved warrants in the amount of \$606,853.41. The warrants issued by the District are for costs incurred for operation and maintenance, such as electricity, water, telephone, and chemicals, and for relatively small capital projects. Expenditures are made in accordance with the guidelines established by the budget procedure and the purchasing policy that has been adopted by the Board.
- Approved departmental invoices in the total amount of \$832,055.40 for the month of November, 2014. The invoices are an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with the authority granted through the approved annual budget and applicable joint powers agreement.

- Authorized extension of purchase order to Tamco Chemical, Inc., (Tamco) in the amount of approximately \$79,200 for a one year period for professional services and water treatment supplies for Lancaster and Palmdale Water Reclamation Plants (WRPs).

Summary: In January 2013, the Board authorized issuance of a purchase order to Tamco, low responsive proposer subsequent to competitive proposals, to provide water treatment chemicals and services at the Lancaster and Palmdale WRPs. These services are required to prevent scale, fouling, and corrosion on metal surfaces and control; biological growth in the boiler systems. The specifications allowed for a two year contract with the possibility of extensions for additional one year periods based upon mutual agreement. Tamco has offered to provide the same services and chemicals at the existing price for another year. Tamco has performed well and a one year extension is considered to be in the best interest of the Districts. The total award of \$79,200 will be equally split between Lancaster and Palmdale WRPs.

- Re: Refunding of 2005 Series B Bonds.

Summary: The Chief Engineer and General Manager provided an update on the potential refunding of the Districts' outstanding 2005 Series B Bonds.