

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: City Council Members

FROM: Vice Mayor Marvin Crist
Council Member Angela Underwood-Jacobs

DATE: May 12, 2015

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the March regular Board of Directors meetings of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Vice Chair and Council Member Ken Mann serves as a Director on the AVTA Board for the City of Lancaster.

The following significant events took place at the March Board meeting:

Present. Chairman Norm Hickling
Vice Chairman Marvin Crist
Director Dianne Knippel
Director Fred Thompson
Alternate Director Roxana Martinez (Director Steve Hofbauer absent)

Absent. Director Ken Mann

Recognition of Outgoing Director Sandra Johnson for her Service as an AVTA Board Member Representing the City of Lancaster. Chairman Hickling presented a plaque to Director Johnson in recognition of her service to AVTA as a member of the Board since 2013. Director Johnson thanked staff and the Board members for their support during her time as a Director.

Proposed Service Changes for June 29, 2015. Staff submitted a revised staff report to the Board eliminating the changes to Route 7 and requesting direction to seek public input on the proposed service changes. Senior Transit Analyst Dieter Aragon illustrated the service enhancements proposed for the other routes with proposed service changes. (Routes 1, 2, 3, 5, 790 and 786.) The Board discussed the need for service to the planned homeless shelter, the effect on traffic along Palmdale Blvd., shuttle service between Lancaster and Palmdale's Antelope Valley College campuses, and possible safety issues when riders board and alight at the Antelope Valley Mall and Palmdale Regional Hospital. The Board directed staff to schedule a meeting with AV Mall Manager Scott Cummings, a director from each jurisdiction, and applicable AVTA staff to discuss bus stops around the mall.

Award Contract for Document Management System. The Board authorized the director of operations and maintenance to execute a contract for the Document Management System to ECS Imaging, Inc. of Riverside in the amount of \$92,165 plus applicable sales tax.

Fare Restructure Recommendations. The Board approved a motion to receive and file the Fare Restructuring Analysis and directed staff to seek public input on the proposed adjustments to commuter and local transit fares.