

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Councilmember Ken Mann

DATE: June 9, 2015

SUBJECT: **Report on the Activities of the Board of Directors for District No. 14 of the County Sanitation Districts of Los Angeles County**

Recommendation:

Receive a report of the proceedings and issues discussed at the May 21, 2015 District No. 14 Board of Directors meeting of the County Sanitation Districts of Los Angeles County.

Background:

District No. 14 of the County Sanitation Districts of Los Angeles County is organized to receive through their trunk sewers the wastewater from all of the City of Lancaster, a small region of the westerly portion of the City of Palmdale, and a smaller region of the unincorporated County of Los Angeles. A Board of Directors comprised of a representative from each city and the County generally meets monthly to review and decide upon the business of the District.

The Board of Directors considered the following agenda items at the May 21, 2015 meeting:

- Approved minutes of meeting held April 16, 2015.
- Approved warrants in the amount of \$333,534.19. The warrants issued by the District are for costs incurred for operation and maintenance, such as electricity, water, telephone, and chemicals, and for relatively small capital projects. Expenditures are made in accordance with the guidelines established by the budget procedure and the purchasing policy that has been adopted by the Board.
- Approved departmental invoices in the total amount of \$932,405.07 for the month of April, 2015. The invoices are an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with the authority granted through the approved annual budget and applicable joint powers agreement.
- Re: Wastewater Rates
 - (a) Held a Combined Public Hearing on Service Charge and Industrial Wastewater Surcharge Rates, and Service Charge Report
 - (b) Adopted the Service Charge Report
 - (c) Introduced an ordinance prescribing the service charge rate and mean loadings per unit of usage for County Sanitation District No. 14 of Los Angeles County and providing for the collection of such charges on the Tax Roll, and waiving reading of said ordinance in its entirety
 - (d) Introduced an ordinance prescribing Industrial Wastewater Surcharge Rates for County Sanitation District No. 14 of Los Angeles County, and waiving reading of said ordinance in its entirety

Summary: A letter describing the required Board actions together with a copy of the Service Charge Report, the preliminary budget, the proposed ordinance prescribing the service charge rates and loading assumptions and providing for the collection of the service charge on the tax roll, and the proposed ordinance prescribing the industrial wastewater surcharge rates accompany the agenda. In this District, the current service charge rate per single-family home (SFH) is \$41.33 per month (\$496 per year). In fiscal years 2015-16, 2016-17, 2017-18, and 2018-19, the service charge rate is proposed to be reduced and held constant at \$39.67 per month (\$476 per year), a decrease of \$1.67 per month per SFH.

Owners of multiple dwelling units and commercial properties are charged in proportion to their use compared to a SFH. The industrial wastewater surcharge rates are consistent with the proposed service charge rates, and will decrease proportionally.