

**MEMORANDUM  
CITY OF LANCASTER, CA**

TO: City Council Members

FROM: Vice Mayor Marvin Crist  
Council Member Angela Underwood-Jacobs

DATE: August 11, 2015

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

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**Recommendation:**

Receive a report of the proceedings and issues discussed at the June regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

**Background:**

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Chairman and Council Member Angela Underwood-Jacobs serves as a Director on the AVTA Board for the City of Lancaster.

The following significant events took place at the June Board meeting:

**Present:** Chairman Marvin Crist  
Vice Chair Dianne Knippel  
Director Angela Underwood-Jacobs  
Alternate Director Mike Dispenza (Director Fred Thompson absent)  
Director Steve Hofbauer  
Director Michelle Flanagan

**Election of Board Officers FY16.** Marvin Crist re-elected as the Chair and Dianne Knippel as the Vice Chair for FY16.

**Award contract for nine replacement full-sized sedans.** Authorized the director of operations and maintenance to execute Contract #2015-45 for nine replacement full-sized sedans to Rally Auto Group, Inc., Palmdale, CA, for the amount of \$286,935.21, plus applicable sales tax.

**Award Task Order No. 3 to Kenard Design Group.** Authorized the director of operations and maintenance to execute Task Order No. 3, to Kennard Design Group, Inc. of Los Angeles, CA, under Master Contract #2014-46 in the amount of \$71,383 to design, engineer, create specifications and bid documents, and manage the construction of the Antelope Valley Mall BSIP.