

STAFF REPORT

City of Lancaster

CC 6
12/08/15
MVB

DATE: December 8, 2015

TO: Mayor Parris and City Council Members

FROM: Britt Avrit, CMC, City Clerk

SUBJECT: **City Council Meeting Schedule**

Recommendation:

Adopt **Resolution No. 15-67**, repealing Resolution No. 13-50 and establishing the meeting day and time of the Lancaster City Council.

Fiscal Impact:

None

Background:

Every two years, the City Council has approved the cancellation of the first meeting in April due to the City's General Municipal Election which is held on the second Tuesday of April in even numbered years. This Resolution will eliminate the need to take future action of cancelling that meeting by establishing the City Council meeting for April to only take place on the fourth Tuesday. Additionally, holding the City Council meeting on the fourth Tuesday of April provides for a break during the Easter season each year.

The City of Lancaster is a member of the Joint Powers Authority established with the Antelope Valley Fairgrounds. The second meeting in August generally falls at the same time the Antelope Valley Fair takes place. This Resolution will eliminate the need to take future action of cancelling the second meeting in August and will allow Joint Powers Authority Members and Lancaster City Council the opportunity to represent the City of Lancaster at the Antelope Valley Fair.

On September 10, 2013, the City Council approved Resolution 13-50 which formally eliminated the second meetings in November and December due to the Thanksgiving and Christmas holidays.

Staff recommends adopting this Resolution to change the meeting day and time to avoid placing these items before Council each year. A special meeting of the City Council may be called at any time by the Mayor, or by three members of the City Council, as established in the Ralph M. Brown Act.

Attachment:

Resolution No. 15-67