

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: City Council Members
FROM: Vice Mayor Marvin Crist
Council Member Angela Underwood-Jacobs
DATE: February 23, 2016
SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the November regular Board of Directors meeting, and a special Board meeting held on the same day, of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Chairman and Council Member Angela Underwood-Jacobs serves as a Director on the AVTA Board for the City of Lancaster.

The following significant events took place at the regular November Board meeting:

Present: Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Angela Underwood-Jacobs
Director Fred Thompson
Director Steve Hofbauer
Director Michelle Flanagan

Amendment of the AVTA Bylaws (Section 4.50 – Officers). Resolution No. 2015-011 was adopted amending Section 4.50 (Officers) of the Authority's Bylaws to modify when the Chair and Vice Chair are elected. Motion carried 6-0-0-0.

Improvements to the Intersection of 35th St. East and Palmdale Blvd. Authorized the Executive Director to negotiate a Memorandum of Understanding for improvements to the intersection of 35th St. East and Palmdale Blvd. to meet the American with Disabilities Act (ADA) accessibility requirements. Motion carried 6-0-0-0.

Battery Electric Revenue Fleet. Adopted a goal to have a 100% battery electric revenue fleet by December 2018. Motion carried 6-0-0-0.

Award Services Contract #2016-04 to Remove and Replace Administration Area Carpeting. Authorized the Executive Director to award and execute Contract 2016-04 to remove and replace administration area carpeting for an amount not to exceed \$125,000, plus applicable sales tax. Motion carried 6-0-0-0.

Draft Audited Financial Statements within the Comprehensive Annual Financial Report (CAFR) and Single Audit of Federal Awards for the Year Ended June 30, 2015. Approved the draft CAFR and Single Audit of Federal Awards for the year ended June 30, 2015. Motion carried 6-0-0-0.

The following significant events took place at the special November Board meeting, directly following the regular Board meeting:

Present: Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Angela Underwood-Jacobs
Director Fred Thompson
Director Steve Hofbauer
Director Michelle Flanagan

California State Transportation Agency 20145 Transit and Intercity Rail Capital Program Approval. Adopted Resolution No. 2015-012, authorizing the execution of a master agreement and program supplements for state-funded transit projects. Designated Len Engel as AVTA's Agency Board Designee and authorized execution and transmission of the resolution to the California Department of Transportation. Motion carried 6-0-0-0.