

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: Mayor Parris and City Council Members

FROM: Vice Mayor Marvin Crist
Council Member Angela Underwood-Jacobs

DATE: March 22, 2016

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the January regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Chairman and Council Member Angela Underwood-Jacobs serves as a Director on the AVTA Board for the City of Lancaster.

The following significant events took place at the regular January Board meeting:

Present: Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Angela Underwood-Jacobs
Director Fred Thompson
Director Steve Hofbauer

Absent: Director Michelle Flanagan

Ratify Contract #2016-05 for Emergency Voice Over Internet Protocol (VOIP) Phone System Replacement. Approved authorization to ratify Contract #2016-05 for emergency VOIP phone system replacement for an amount of \$134,154, plus applicable sales tax. Motion carried 5-0-0-1.

Award Contract #2016-21 to Weideman Group, Inc., for California Government Relations Consultant/Advocate Services. Authorized the Executive Director to execute Contract #2016-21 for California Government Relations Consultant/Advocate Services to Weideman Group, Inc., Sacramento, CA, for an amount not to exceed \$120,000 per year plus authorized expenses. Motion carried 5-0-0-1.

Approve Task order No. 5 to Kennard Design Group, Inc., under Master Contract #2014-46 for Engineering and Design, Specifications, Bid and Construction Management for the Antelope Valley College Bus Stop Improvement Project (BSIP).

Authorized the Executive Director to execute Task Order #5 to Kennard Design Group, Inc., of Los Angeles, CA, under Master Contract #2014-46 in the amount of \$65,988 to design, engineer, create specifications and bid documents, and manage the construction of the Antelope Valley College BSIP. Motion carried 5-0-0-1.

Approve Caltrans Agreement and Engineering and Construction Contracts for Improvements to the Intersection of 35th St East and Palmdale Blvd.

Approved Caltrans Agreement, Engineering (AVTA \$50,205 / Caltrans \$93,689) and Construction Contract (AVTA \$127,900 / Caltrans \$354,408) with requirement to report back to the Board with final amounts of the construction contracts. Motion carried 5-0-0-1.