

STAFF REPORT
City of Lancaster

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MVB

Date: May 24, 2016

To: Mayor Parris and City Council Members

From: Barbara Boswell, Finance/LCE Director

Subject: **Award of RFP No. 620-15 – Streetlight Inventory & Audit Services**

Recommendation:

Award a contract to IDAX Data Solutions for RFP No. 620-15 for Streetlight Inventory & Audit Services and authorize the City Manager, or his designee, to sign all documents; and appropriate \$165,660 to Account No. 483-4752301. The total agreement period shall not exceed twenty four (24) months. The one-time cost of the contract with IDAX Data Solutions is \$165,660 for streetlight inventory and audit services.

Fiscal Impact:

\$165,660 one-time cost

Background:

In an effort to limit energy and maintenance costs, the City of Lancaster has been in the process of acquiring all of the streetlights within city limits from Southern California Edison. In order to accomplish this, a detailed inventory and audit needs to be taken so the City can accurately and efficiently take over upgrades and maintenance on our thousands of street lights.

In May 2015, the City advertised a Request for Proposals for Streetlight Inventory & Audit Services. The scope of service included working with Southern California Edison staff to count approximately 19,900 streetlights throughout the City of Lancaster over the course of 18 – 24 months as well as to create an asset management database owned and accessible to the City, to use a differential GPS system to locate each streetlight and add to the asset management database, to verify information for each streetlight, to add a physical tag to identify each streetlight, and to photograph each streetlight for the database.

Five proposals were received on June 18, 2015 with the following costs:

<u>Vendor</u>		<u>Total Cost</u>
IDAX Data Solutions	\$	165,660.00
Arrow Engineering Services, Inc.	\$	280,000.00
EFM Solutions	\$	346,000.00
CB&I Environmental & Infrastructure, Inc.	\$	463,004.00
Tanko Lighting	\$	532,960.00

An evaluation committee with staff from Administration and Finance evaluated the proposals based on evaluation criteria identified in the Request for Proposals. These criteria are: pricing, qualification of business, experience performing similar services of similar size and scope, references, and local preference. IDAX Data Services had the lowest price and received the highest overall score; therefore staff began negotiations with IDAX Data Services in July. IDAX Data Services has completed multiple streetlight inventory & audit services throughout the state.

BB:mb

Attachment:

Agreement for Professional Consulting Services

Exhibit A – Scope of Services

Exhibit B – Payment Clause