

RESOLUTION NO. 16-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, ADOPTING THE FIRST YEAR (FISCAL YEAR 2016-17) GENERAL FUND OPERATING BUDGET, SPECIAL FUNDS BUDGET, AND CAPITAL IMPROVEMENTS BUDGET AND APPROVING THE SECOND YEAR (FISCAL YEAR 2017-18) OF THE FISCAL YEARS 2016-17 AND 2017-18 BIENNIAL BUDGET

WHEREAS, the proposed budget for the fiscal years (FY) 2016-17 and 2017-18, and proposed capital improvement program budget for FY 2016-17 were submitted to the City Council of the City of Lancaster (the "City Council") on June 14, 2016; and

WHEREAS, the City Council held a Public Hearing regarding the adoption of said budget on June 14, 2016, as amended in Attachment A, and listed below:

	<u>Fiscal Year 2016-17</u>
City Council	\$482,890
City Manager's Office	1,977,715
Administrative Services	13,120,630
Community Safety	28,247,785
City Attorney	597,920
City Clerk	522,555
Human Resources	961,460
Finance	4,786,765
Parks, Recreation & Arts	16,167,545
Housing & Neighborhood Revit.	6,701,845
Development Services	38,989,758
Lancaster Choice Energy	<u>35,625,310</u>
Operations Budget	\$148,182,177
Capital Improvement Projects	<u>27,664,858</u>
Total City of Lancaster Budget	<u>\$175,847,035</u>
General Fund	\$60,377,467
Special Revenue Funds	35,596,077
Maintenance Districts	27,268,210
Special Reserves	3,784,005
Lancaster Performing Arts Center	1,608,125
Lancaster Comm. Services Fndn.	82,160
Developer Fee Funds	6,485,261
Lancaster Housing Authority	4,144,425
Lancaster Power Authority	2,345,775
Enterprise Funds	<u>34,155,530</u>
Total City of Lancaster Budget	<u>\$175,847,035</u>

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. The Fiscal Year (FY) 2016-17 operating budget included in the document entitled "City of Lancaster, Proposed Biennial Budget and Five-Year Capital Improvement Program for Fiscal Years 2016-17 and 2017-18" (the "FY 2016-18 Budget"), as amended by Attachment A, is hereby adopted. The FY 2017-18 operating budget included in the FY 2016-18 Budget, as amended by Attachment A, is hereby approved. The FY 2016-17 Capital Improvement Program budget included in the FY 2016-18 Budget, as amended by Attachment A, is hereby adopted.

Section 2. Interfund transfers are hereby approved and incorporated into the FY 2016-18 budget.

Section 3. Personnel Analysis is approved, as amended by Attachment A, establishing position counts for FY 2016-17 and FY 2017-18, the City Manager is authorized to make changes to position classifications, as service demands dictate, while staying within approved FTE totals.

Section 4. Unused appropriations at the end of FY 2015-16 for capital projects, special projects, and grant programs for programs and projects that are unfinished and continuing into FY 2015-16 shall be carried forward and become part of the FY 2016-17 budget.

Section 5. The Mayor and the City Manager are authorized and directed to enter into any agreements and to execute any documents as may be necessary or advisable to implement the provisions of this budget.

PASSED, APPROVED, and ADOPTED this 28th day of June, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, CMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

Resolution No. 16-34

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STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 16-34, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____.

(seal)

ATTACHMENT A
FY 2016/17 AND FY 2017/18 Proposed Budget Adjustments

Fund	Account	Description	FY 2016-17	FY 2017-18	Explanation
			Adjustment Total	Adjustment Total	
OPERATING BUDGET:					
REVENUES:					
330	3304 100	Recycled Bevrgr Grant	7,000	7,000	Increase funding for recycled bev grant
Revenue Adjustment Total			7,000	7,000	
EXPENDITURES:					
101	4320 260	Insurance Expense	(1,380,000)	(1,380,000)	Insur Exp from Human Rsrscs to Central Svcs
101	4330 260	Insurance Expense	1,380,000	1,380,000	Insur Exp from Human Rsrscs to Central Svcs
101	4631 112	Salaries - Temporary	(3,600)	(3,600)	Reallocate Vandalism funds btwn Sal & Ops
101	4631 406	Janitorial Supplies	3,600	3,600	Reallocate Vandalism funds btwn Sal & Ops
101	4633 217	Vehicle Fuel	1,400	1,400	Increase for forklift fuel costs
101	4644 251	Special Activity Suppl	-	10,000	Add LAGI budget in 17/18 (ongoing program)
101	4688 104	Salaries - Overtime	20,505	20,505	Add Thunder on the Lot overtime salaries
101	4688 112	Salaries - Temporary	7,370	7,370	Add Thunder on the Lot temporary salaries
207	4330 301	Professional Services	75,385	77,270	Proposed MOU with AVTA for bus stop maint
330	4780 773	Recycling - Beverage	7,000	7,000	Increase funding for recycled bev grant
361	4541 101	Salaries - Permanent	(7,800)	(7,800)	Reallocate CDBG Admin btwn Sal & Ops
361	4541 121	Other Fringe Benefits	(240)	(240)	Reallocate CDBG Admin btwn Sal & Ops
361	4541 122	PERS	(1,920)	(1,920)	Reallocate CDBG Admin btwn Sal & Ops
361	4541 124	Health Insurance	(1,200)	(1,200)	Reallocate CDBG Admin btwn Sal & Ops
361	4541 125	Worker's Comp	(360)	(360)	Reallocate CDBG Admin btwn Sal & Ops
361	4541 129	Deferred Comp	(480)	(480)	Reallocate CDBG Admin btwn Sal & Ops
361	4541 201	Travel & Expenses	2,000	2,000	Reallocate CDBG Admin btwn Sal & Ops
361	4541 205	City Promo & Advtsng	1,000	1,000	Reallocate CDBG Admin btwn Sal & Ops
361	4541 206	Publication & Dues	1,000	1,000	Reallocate CDBG Admin btwn Sal & Ops
361	4541 213	Program Exp-CDBG	4,000	4,000	Reallocate CDBG Admin btwn Sal & Ops
361	4541 263	Legal Advertising	4,000	4,000	Reallocate CDBG Admin btwn Sal & Ops
482	4636 402	Maintenc Svc-Private	-	18,200	Incr to Venco contract expected in FY 17/18
Expenditure Adjustment Total			111,660	141,745	
Net Budget Adjustment Total			(104,660)	(134,745)	

PERSONNEL ANALYSIS:Department/Position

Human Resources

Human Resources Analyst	1	1
Human Resources Assistant	1	1

RESOLUTION NO. 16-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LANCASTER, CALIFORNIA, ESTABLISHING THE ANNUAL
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-17

WHEREAS, the voters of California, on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B provides that the appropriations limit for the Fiscal Year 2016-17 is to be calculated by adjusting the appropriations limit of the previous fiscal year for changes in the cost of living and population; and

WHEREAS, the information necessary for making these adjustments is found in Exhibit "A", attached hereto and made a part hereof by reference; and

WHEREAS, the City of Lancaster has complied with all the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2016-17.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. The appropriations subject to limitation for the City of Lancaster in Fiscal Year 2016-17 shall be \$182,030,983.

PASSED, APPROVED, and ADOPTED this 28th day of June, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, CMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 16-35, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

EXHIBIT A

Resolution No. 16-35

**CALCULATIONS FOR DETERMINING THE CITY OF LANCASTER
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-2017**

Appropriations Limit Fiscal Year 2014-2015		\$164,612,436
Change in California Per-Capita Income	3.82%	
*Change in population for the City of Lancaster ((156,099-155,090) ÷ 155,090)	0.65%	
Calculation Factor (1.0382 × 1.0065)		<u>1.044954425</u>

**APPROPRIATIONS SUBJECT TO LIMIT
FISCAL YEAR 2015-2016**

\$172,012,494

Appropriations Limit Fiscal Year 2015-2016		\$172,012,494
Change in California Per-Capita Income	5.37%	
*Change in population for the City of Lancaster ((152,349-151,695) ÷ 151,695)	0.43%	
Calculation Factor (1.0537 × 1.0043)		<u>1.058242798</u>

**APPROPRIATIONS SUBJECT TO LIMIT
FISCAL YEAR 2016-2017**

\$ 182,030,983

*Annual Population Minus Exclusions

January 1, 2016 152,349 based on 2016 DOF estimate

RESOLUTION NO. 16-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LANCASTER, CALIFORNIA, AMENDING RESOLUTION NO.
15-29 AND ESTABLISHING A CITYWIDE FEE SCHEDULE

WHEREAS, the City Council has received a study of the cost of services provided in connection with provision of services; and

WHEREAS, the study was conducted and findings reported to the City; and

WHEREAS, the City desires to add additional fees to the existing citywide fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS:

Section 1. Fees for the following services are hereby established in the amounts set forth in Attachment A.

Section 2. This Resolution shall be effective upon adoption by the City Council.

Section 3. Any Resolutions in conflict with provisions stated herein shall be considered superseded by the provisions contained with this Resolution.

PASSED, APPROVED and ADOPTED this 28th day of June, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, CMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES }ss
CITY OF LANCASTER }

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Resolution No. 16-36, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

**ATTACHMENT A
Adjustments to Citywide Fee Schedule**

REF #	SERVICE TITLE	Current Fee	Proposed Amount
S-114E	RECYCLED WATER* (Permanent Operations)		
	Connection Fee	\$4,567.71 per AFY of estimated recycled water use	\$4,567.71 per AFY of estimated recycled water use
	RECYCLED WATER (Construction)		
	Excess quantity (>35 ccf)	N/A	\$0.98 per ccf

S-111	PERFORMING ARTS CENTER			
	Tickets Purchased Online	Processing Fees	Handling Fees	Fees to Vendor
	\$0.00 - \$10.00	\$1.50 per ticket	\$3.00 per ticket	\$1.50
	\$10.01 - \$20.00	\$2.50 per ticket	\$3.00 per ticket	\$1.50
	\$20.01 - \$30.00	\$3.50 per ticket	\$3.00 per ticket	\$1.50
	\$30.01 - \$40.00	\$4.50 per ticket	\$3.00 per ticket	\$1.50
	\$40.01 - \$50.00	\$5.50 per ticket	\$3.00 per ticket	\$1.50
	\$50.01+	\$6.50 per ticket	\$3.00 per ticket	\$1.50
	Tickets Purchased by Phone	N/A	\$3.00 per ticket	\$0.35
	Tickets Purchased at Box Office	N/A	N/A	\$0.35

**V – Bail & Fine Schedule
Section 1: City Ordinances**

Section	Description	Current Amount	Proposed Amount
Title 5. Business Licenses & Regulations			
5.28.020	Operating a taxicab business without a license	\$125.00	\$125.00
5.32.060	Failure to obtain a towing unit driver's license	\$125.00	\$125.00
5.34.040A	Operating massage establishment without a license	\$125.00	\$125.00
5.34.050A	Performing massage without a license	\$125.00	\$125.00
5.46.010	Failure to obtain a film permit	\$125.00	\$125.00
5.48.030	Failure to comply with all ambulance regulations	\$125.00	\$125.00
5.52.020	Performing in public area without a permit	\$125.00	\$125.00

<u>Section</u>	<u>Description</u>	<u>Current Amount</u>	<u>Proposed Amount</u>
Title 8. Health & Safety			
8.04.110	Fence required - excavations, wells, pits, tanks or similar	\$125.00	\$125.00
8.04.370	Abandon refrigerator, box, or chest with latch-type, door or lid attached	\$125.00	\$125.00
8.20.030	Deposit or throw paper or trash on private property	\$100.00	\$125.00
8.24.040	Littering on public places	\$125.00	\$125.00
8.24.040	Construction noise on any Sunday or any other day between 8:00pm and 7:00am	\$125.00	\$125.00
8.28.030A	1. Land, topography, geology, or configuration injurious or potentially injurious to public health, safety and welfare, or to adjacent properties	\$125.00	\$125.00
8.28.030A	2. Buildings or other structures partially constructed or destroyed allowed to remain in such state for an unreasonable amount of time	\$125.00	\$125.00
8.28.030A	3. Abandoned structure(s) or personal property visible from public or private property	\$125.00	\$125.00
8.28.030A	4. Interior portions of buildings or structures maintained in a condition of dilapidation, deterioration, or disrepair	\$125.00	\$125.00
8.28.030A	5. Exterior portions of buildings or structures maintained in a condition of dilapidation, deterioration, or disrepair	\$125.00	\$125.00
8.28.030A	6. Clothes lines in front yard areas	\$125.00	\$125.00
8.28.030A	7. Obstructions that interfere with light or ventilation for a building, or hinder, ingress and egress	\$125.00	\$125.00
8.28.030A	8. Broken, defective, damaged, dilapidated, or missing windows or doors	\$125.00	\$125.00
8.28.030A	9. Windows or door remaining boarded up or sealed after ten (10) calendar days written notice for removal	\$125.00	\$125.00
8.28.030A	10. Overgrown vegetation	\$125.00	\$125.00
8.28.030A	11. Dead, decayed, diseased, or hazardous trees, weeds, ground cover, and other vegetation, or the absence of healthful vegetation	\$125.00	\$125.00
8.28.030A	12. Any form of attractive nuisance	\$125.00	\$125.00
8.28.030A	13. Items of junk or other personal property visible from public or adjoining private real property	\$125.00	\$125.00
8.28.030A	13. Items of junk or other personal property visible from public or adjoining private real property	\$125.00	\$125.00

<u>Section</u>	<u>Description</u>	<u>Current Amount</u>	<u>Proposed Amount</u>
8.28.030A	14. Garbage cans, yard waste containers, and recycling containers kept in front or side yards and visible from public streets	\$125.00	\$125.00
8.28.030A	15. Combustible or other materials in interior or exterior areas of building or structures	\$125.00	\$125.00
8.28.030A	17. Maintenance of signs or sign structures relating to uses no longer lawfully conducted or are in disrepair	\$125.00	\$125.00
8.28.030A	19. Abandoned, dismantled, inoperable, or wrecked vehicles, or parts thereof, in outdoor areas of real property	\$125.00	\$125.00
8.28.030A	20. Personal property or structure that obstructs or encroaches on any public property	\$125.00	\$125.00
8.28.030A	21. Causing, maintaining, or permitting graffiti	\$125.00	\$125.00
8.28.030A	22. Storage of hazardous or toxic materials or substances on real property	\$125.00	\$125.00
8.28.030A	23. Failure to provide and maintain adequate weather protection to structures or buildings	\$125.00	\$125.00
8.28.030A	24. Any condition recognized in local or state law as constituting a public nuisance, or tends to constitute blight or a health or safety hazard	\$125.00	\$125.00
8.28.030A	25. Any discharge of any substance or material which enters or could enter the city's storm sewer system	\$125.00	\$125.00
8.28.030A	27. Maintenance of any tarp or similar covering on any roof of any structure	\$125.00	\$125.00
8.28.030A	28. Unsanitary, polluted or unhealthful pools, ponds, standing water or excavations containing water	\$125.00	\$125.00
8.28.030B	A condition, use or activity is present that constitutes a public nuisance per California Civil Code.	\$125.00	\$125.00
8.28.030C	A violation of any uncodified ordinance or of any applicable county or state laws and regulations	\$125.00	\$125.00

Title 12. Streets, Sidewalks & Public Places

12.04.270.A	Camping overnight in park without a permit	\$125.00	\$125.00
12.04.270.B	Camping overnight in recreation vehicle in park without a permit	\$125.00	\$125.00
12.04.280	Camp fire in park without a permit	\$125.00	\$125.00
12.04.290	Amplified sound, in park without a permit	\$125.00	\$125.00
12.04.300	Hot air balloons, hang gliders, sky divers, in park without a permit	\$125.00	\$125.00

<u>Section</u>	<u>Description</u>	<u>Current Amount</u>	<u>Proposed Amount</u>
12.04.310	Operate motor-driven model airplane/boat/car/rocket in park without a permit	\$125.00	\$125.00
12.04.320	Playing golf in park without a permit	\$125.00	\$125.00

Title 15. Buildings & Construction

15.04.080	Occupying a building without functional permanent utilities	\$125.00	\$125.00
15.04.100	Owning, using, or occupying or maintaining structure that is unpermitted under subsection 114.1 of the California Building Code, Chapter 1, Division II	\$125.00	\$125.00

RESOLUTION NO. 16-37

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LANCASTER, CALIFORNIA, AUTHORIZING
AN AMENDMENT TO THE FINAL BUDGET FOR
FISCAL YEAR 2015-2016

WHEREAS, the budget for fiscal year 2015-2016 was adopted by Resolution 15-27 on June 23, 2015; and

WHEREAS, it is appropriate to amend the adopted budget, in accordance with proper governmental accounting and financial reporting practices; and

WHEREAS, funds are available, as designated in the requested action.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LANCASTER AS FOLLOWS;

Section 1. The fiscal year 2015-2016 adopted budget is amended as detailed in Attachment A.

Section 2. Authorize the write off of two accounts receivables pursuant to Administrative Policy & Procedure Number 200-10, Accounts Receivable Recognition and Write Off Policy.

PASSED, APPROVED, and ADOPTED this 28th day of July, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, CMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 16-37, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)

**Attachment A
Fiscal Year 2015/2016 Proposed Budget Adjustments
& Accounts Receivable Write Offs**

FUND	ACCOUNT	DESCRIPTION	APPROVED BUDGET	ADJUSTED AMOUNT	ADJUSTMENT	EXPLANATION
REVENUES:						
101	3203 100	Planning & Zoning Fees	415,000	500,000	85,000	Adj for increase in developer fee/building permit activity
101	3401 100	Recreation Fees	300,000	341,000	41,000	Recreation fees exceeding original estimate
101	3401 150	Day Camp	75,000	97,540	22,540	Day Camp registrations exceeding estimate
101	3401 199	Recreation Spnrsrshp	152,500	294,350	141,850	More collected in Recreation Sponsorships than expected
101	3401 330	Soccer League Fees	140,000	182,300	42,300	Soccer League fees exceeding original estimate
101	3401 340	Soccer Gate Revenue	150,000	230,965	80,965	Change in structure of gate fees, resulting in inc revenue
101	3401 900	Poppy Festival	213,000	289,100	76,100	Poppy Festival revenue exceeded estimate
101	3550 100	Traction Seal Revenue	2,380,000	500,000	(1,880,000)	Change in use of Traction Seal, resulting in reduced rev
101	3620 300	Incubator Rental Income	210,000	168,690	(41,310)	Due to vacancies in Incubator building
101	3703 160	SA Admin Exp Reimb	-	230,000	230,000	Add admin expense reimbmsmt from Successor Agency
101	3706 490	Overhead Allocation	2,000,000	1,000,000	(1,000,000)	Decrease in services performed by General Fund
Fund 101 - General Fund			6,035,500	3,833,945	(2,201,555)	
106	3204 101	MOAH Sponsorships	-	27,500	27,500	Recognize unbudgeted sponsorship revenues
Fund 106 - Community Services Foundation			-	27,500	27,500	
204	3301 100	AB2766-Air Quality Grants	345,373	100,000	(245,373)	Correct revenue based on AVAQMD grants actually rec'd
Fund 204 - AB2766 Air Quality			345,373	100,000	(245,373)	
206	3312 100	TDA Grants	8,984,253	1,825,000	(7,159,253)	Reduce to actual funds expected; undrawn bal on reserve
206	3990 399	Transfers In	-	18,670	18,670	Reallocate prior yr capital exp to fund 399 from fund 206
Fund 206 - TDA - Article 8			8,984,253	1,843,670	(7,140,583)	
208	3313 100	Bikeway Funds	583,328	209,424	(373,904)	Reduce to actual funds expected; undrawn bal on reserve
Fund 208 - Bikeway - Article 3			583,328	209,424	(373,904)	
210	3990 399	Transfers In	-	7,790	7,790	Reallocate prior yr capital exp from fund 210 to fund 399
Fund 210 - Measure R			-	7,790	7,790	
212	3990 217	Transfers In	-	444,385	444,385	Transf to cover negative fund balance, from a prior yr proj
Fund 212 - CCA Fairground Construction			-	444,385	444,385	
213	3208 100	Dwelling Unit Fees	75,000	180,000	105,000	Adj for increase in developer fee/building permit activity
213	3990 362	Transfers In	-	286,995	286,995	Transf to cover negative fund balance, from a prior yr proj
Fund 213 - Parks Developer Fees			75,000	466,995	391,995	
215	3990 213	Transfers In	-	338,480	338,480	Transf to cover negative fund balance, from a prior yr proj
Fund 215 - Roberti Zberg			-	338,480	338,480	
217	3100 100	Developer Signal Pmts	150,000	330,000	180,000	Adj for increase in developer fee/building permit activity
Fund 217 - Signal Developer Fees			150,000	330,000	180,000	
219	3990 227	Transfers In	-	40,410	40,410	Transf to cover negative fund balance, from a prior yr proj
Fund 219 - State Park Bond (Prop A)			-	40,410	40,410	
224	3201 100	Biological Impact Fees	600,000	1,808,850	1,208,850	Adj for increase in developer fee/building permit activity
Fund 224 - Biological Impact Fees			600,000	1,808,850	1,208,850	
227	3201 100	Facilities Impact-Parks	160,000	590,000	430,000	Adj for increase in developer fee/building permit activity
Fund 227 - USP-Parks			160,000	590,000	430,000	
228	3202 100	Facilities Impact-Admin	5,000	14,500	9,500	Adj for increase in developer fee/building permit activity
Fund 228 - USP-Admin			5,000	14,500	9,500	
229	3203 100	Facilities Impact-Yard	5,000	13,700	8,700	Adj for increase in developer fee/building permit activity
Fund 229 - USP-Yard			5,000	13,700	8,700	
232	3216 100	Traffic Impact Fees	200,000	395,000	195,000	Adj for increase in developer fee/building permit activity

Attachment A
Fiscal Year 2015/2016 Proposed Budget Adjustments
& Accounts Receivable Write Offs

FUND	ACCOUNT	DESCRIPTION	APPROVED BUDGET	ADJUSTED AMOUNT	ADJUSTMENT	EXPLANATION
Fund 232 - Traffic Impact Fees			200,000	395,000	195,000	
248	3104 100	Misc Court Fines-Local	60,000	81,250	21,250	Adj for increase in developer fee/building permit activity
248	3310 100	Vehicle Code Fines	150,000	202,000	52,000	Adj for increase in developer fee/building permit activity
Fund 248 - Traffic Safety Total			210,000	283,250	73,250	
251	3201 100	Building & Safety Fees	650,000	600,000	(50,000)	Adjust prior estimate based on actual revenue collected
251	3201 104	Electrical Permit Fee	100,000	290,375	190,375	Adj for increase in developer fee/building permit activity
251	3201 120	Engineering Fees-Prmt	250,000	501,515	251,515	Adj for increase in developer fee/building permit activity
251	3202 100	Engineering Fees-TR	15,000	96,210	81,210	Adj for increase in developer fee/building permit activity
Fund 251 - Engineering Fees			1,015,000	1,488,100	473,100	
261	3306 100	Emergency Winter Shelter	280,443	167,595	(112,848)	Adjust to reflect actual grant expenditures
Fund 261 - L A Co Reimbursements			280,443	167,595	(112,848)	
263	3990 213	Transfers In	-	153,360	153,360	Transf to cover negative fund balance, from a prior yr proj
Fund 263 - L A Co Park Bond			-	153,360	153,360	
299	3990 217	Transfers In	-	50,000	50,000	Transf to cover negative fund balance, from a prior yr proj
Fund 299 - Private Developer Reimbursements			-	50,000	50,000	
306	3101 100	MRB Revenue	68,030	82,170	14,140	Increase previously estimated revenue based on actuals
306	3102 100	Cond, Covenants & Restrict	-	20,925	20,925	Recognize revenue not previously budgeted
306	3607 100	Land Lease Agreements	-	25,610	25,610	Recognize revenue not previously budgeted
306	3610 100	No Interest Deferred Loans	-	50,000	50,000	Recognize revenue not previously budgeted
Fund 306 - Low/Mod Income Housing			68,030	178,705	110,675	
330	3304 100	Recycling-Beverage	85,038	56,756	(28,282)	Adjust to actual funds expected on the grant
330	3304 111	Comp Beverage Grant	152,894	-	(152,894)	Eliminate duplicate in budget
330	3304 112	Beverage Container Incentive	-	42,178	42,178	Recognize grant funds not previously budgeted
330	3304 204	Waste Tire TCU 15	-	55,882	55,882	Recognize grant funds not previously budgeted
330	3304 205	Waste Tire Amnesty	14,893	11,495	(3,398)	Adjust to actual fund received on the grant
330	3304 207	Waste Tire Enforcement	-	76,675	76,675	Recognize grant funds not previously budgeted
330	3304 208	Waste Tire Clean Up	38,252	-	(38,252)	Funds received in prior year; remove budget
330	3304 500	Household Hazardous Waste	10,807	-	(10,807)	Funds received in prior year; remove budget
Fund 330 - State Recycling Grants			301,884	242,986	(58,898)	
331	3306 200	Used Oil Comp Grant	242,787	294,648	51,861	Adjust to actual funds expected on the grant
331	3306 783	Used Oil Grant-OPP4	120,988	-	(120,988)	Funds received in prior year; remove budget
331	3306 785	Used Oil Grant-OPP5	-	44,213	44,213	Recognize grant funds not previously budgeted
Fund 331 - State Recycled Oil Grants			363,775	338,861	(24,914)	
349	3301 101	Wtr Res Brd - Reimb	706,040	300,000	(406,040)	Cleanup costs & reimbursement lower than anticipated
349	3307 200	Safe Routes to School	484,622	445,800	(38,822)	Adjust to actual funds expected on the grants
Fund 349 - State Miscellaneous Grants			1,190,662	745,800	(444,862)	
363	3100 500	NSP-Sale of Property	1,917,068	1,381,068	(536,000)	Adjust previously projected revenue from land sales
Fund 363 - Neighborhood Stabilization Program			1,917,068	1,381,068	(536,000)	
364	3990 306	Transfers In	-	2,525	2,525	Transf to cover negative fund balance, from a prior yr proj
Fund 364 - HPRP Grants			-	2,525	2,525	
391	3604 100	HOME-Program Income	99,000	85,500	(13,500)	Adjust program income projections
391	3604 110	HOME-Prog Inc, Admin	40,061	9,500	(30,561)	Adjust program income projections
Fund 391 - HOME Program			139,061	95,000	(44,061)	
399	3308 211	Law Enforcement Grnt-2011	17,598	-	(17,598)	Adjust to actual funds expected on the grants
399	3308 212	Law Enforcement Grnt-2012	91,124	34,497	(56,627)	Adjust to actual funds expected on the grants
399	3308 213	Law Enforcement Grnt-2013	-	69,199	69,199	Recognize grant funds not previously budgeted
399	3308 214	Law Enforcement Grnt-2014	65,654	12,184	(53,470)	Adjust to actual funds expected on the grants

**Attachment A
Fiscal Year 2015/2016 Proposed Budget Adjustments
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FUND	ACCOUNT	DESCRIPTION	APPROVED BUDGET	ADJUSTED AMOUNT	ADJUSTMENT	EXPLANATION
399	3990 101	Transfers In	-	44,000	44,000	Transf from fund 101 to cover match on ATP grant in 399
399	3990 206	Transfers In	-	82,780	82,780	Cover non-elig prior yr grant exp in fund 399 w/TDA 8
399	3990 210	Transfers In	-	10,581	10,581	Reallocate prior yr capital exp from fund 399 to fund 210
Fund 399 - Federal Miscellaneous Grants			174,376	253,241	78,865	
480	3710 100	Ind Waste Prog Appl	150,000	-	(150,000)	Remove budget as applic are only required every 5 years
Fund 480 - Sewer Maintenance			150,000	-	(150,000)	
483	3100 100	Lighting Assessments	4,196,170	4,360,000	163,830	Increase previously estimated revenue based on actuals
483	3315 100	Property Damage Reimb	17,000	143,000	126,000	Increase in number of accidents & related reimbursmnts
483	3990 206	Transfers In	600,525	752,690	152,165	Increase transfer amount from fund 206 to fund 483
Fund 483 - Lighting Maintenance District			4,813,695	5,255,690	441,995	
486	3630 100	Power Purchase Agrmnts	1,200,000	1,560,000	360,000	Increase in rev from power billings to the school districts
486	3640 100	Land Lease Agreements	51,700	69,925	18,225	Increase previously estimated revenue based on actuals
Fund 486 - Lancaster Power Authority			1,251,700	1,629,925	378,225	
490	3630 100	LCE Energy Generation	19,000,000	18,371,155	(628,845)	Estimated Energy generation slightly higher than actuals
Fund 490 - Lancaster Choice Energy			19,000,000	18,371,155	(628,845)	
Total Overall Decrease in Revenues					(6,917,238)	
EXPENDITURES:						
101	4110 308	Contract Labor	-	4,200	4,200	Assistance for processing passport applications
101	4306 101	Salaries - Permanent	18,500	-	(18,500)	Traction Seal not used & sold as expected during the fiscal yr
101	4306 121	Fringe Benefits	1,080	-	(1,080)	Traction Seal not used & sold as expected during the fiscal yr
101	4306 122	PERS	4,210	-	(4,210)	Traction Seal not used & sold as expected during the fiscal yr
101	4306 124	Health Insurance	6,300	-	(6,300)	Traction Seal not used & sold as expected during the fiscal yr
101	4306 125	Worker's Comp	690	-	(690)	Traction Seal not used & sold as expected during the fiscal yr
101	4306 129	Deferred Comp	370	-	(370)	Traction Seal not used & sold as expected during the fiscal yr
101	4306 410	Street Materials	1,584,527	550,000	(1,034,527)	Traction Seal not used & sold as expected during the fiscal yr
101	4320 101	Salaries - Permanent	484,855	411,655	(73,200)	Due to vacancy within department
101	4320 112	Salaries - Temporary	23,000	15,000	(8,000)	Due to vacancy within department
101	4320 121	Fringe Benefits	21,540	17,300	(4,240)	Due to vacancy within department
101	4320 122	PERS	115,560	106,420	(9,140)	Due to vacancy within department
101	4320 124	Health Insurance	67,285	68,990	1,705	Due to vacancy within department
101	4320 125	Worker's Comp	18,695	16,210	(2,485)	Due to vacancy within department
101	4320 129	Deferred Comp	54,820	43,885	(10,935)	Due to vacancy within department
101	4400 101	Salaries - Permanent	59,550	119,100	59,550	Due to staffing change within department
101	4400 121	Fringe Benefits	2,355	4,690	2,335	Due to staffing change within department
101	4400 122	PERS	14,040	24,975	10,935	Due to staffing change within department
101	4400 124	Health Insurance	5,430	11,160	5,730	Due to staffing change within department
101	4400 125	Worker's Comp	2,220	4,440	2,220	Due to staffing change within department
101	4400 129	Deferred Comp	8,645	17,290	8,645	Due to staffing change within department
101	4620 323	Pass Through Payment	100,000	-	(100,000)	No current pass through agreeent for Stadium naming rights
101	4632 402	Maint Svcs-Private	83,540	97,540	14,000	To cover unbudgeted repairs at Lancaster Municipal Stadium
101	4632 404	Grounds Maintenance	32,850	53,850	21,000	To cover additional maint costs at Lanc Municipal Stadium
101	4682 222	Poppy Festival	168,115	249,215	81,100	Incr Poppy Festival costs (offset by incr in Parks revenues)
101	4701 101	Salaries - Permanent	361,620	273,435	(88,185)	Due to vacancy within department
101	4701 112	Salaries - Temporary	-	16,500	16,500	Due to vacancy within department
101	4701 121	Fringe Benefits	14,755	11,600	(3,155)	Due to vacancy within department
101	4701 122	PERS	85,250	64,225	(21,025)	Due to vacancy within department
101	4701 124	Health Insurance	45,655	49,715	4,060	Due to vacancy within department
101	4701 125	Worker's Comp	13,490	10,200	(3,290)	Due to vacancy within department
101	4701 129	Deferred Comp	41,965	28,550	(13,415)	Due to vacancy within department
101	4999 399	Transfers Out	-	44,000	44,000	Transfer from fund 101 to cover match on ATP grant in 399
Fund 101 - General Fund			3,440,912	2,314,145	(1,126,767)	
106	4644 225	MOAH Sponsorships	17,800	27,500	9,700	Additional programs due to additional sponsorship revenues
Fund 106 - Community Services Foundation			17,800	27,500	9,700	

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FUND	ACCOUNT	DESCRIPTION	APPROVED BUDGET	ADJUSTED AMOUNT	ADJUSTMENT	EXPLANATION
203	4752 205	Promotions & Advertising	-	15,390	15,390	Promotion & advertising expend for Revive 25 (non-capital)
203	4752 656	Refuse Collection	16,100	22,600	6,500	To cover additional refuse costs resulting from winter rains
	Fund 203 - Gas Tax Total		16,100	37,990	21,890	
206	4999 399	Transfers Out	-	82,780	82,780	Cover non-elig prior yr grant exp in fund 399 with TDA 8
206	4999 483	Transfers Out	600,525	752,690	152,165	Increase transfer amount from fund 206 to fund 483
	Fund 206 - TDA Article 8		600,525	835,470	234,945	
207	4634 402	Maint Srvcs-Private	12,000	30,355	18,355	To cover damage to Metrolink Station
	Fund 207 - Proposition "A" Transit		12,000	30,355	18,355	
210	4999 399	Transfers Out	-	10,581	10,581	Reallocate prior yr capital exp from fund 399 to fund 210
	Fund 210 - Measure R		-	10,581	10,581	
213	4999 215	Transfers Out	-	338,480	338,480	Transf to cover negative fund balance, from a prior yr proj
213	4999 263	Transfers Out	-	153,360	153,360	Transf to cover negative fund balance, from a prior yr proj
	Fund 213 - Parks Developer Fees		-	491,840	491,840	
217	4999 212	Transfers Out	-	444,385	444,385	Transf to cover negative fund balance, from a prior yr proj
217	4999 299	Transfers Out	-	50,000	50,000	Transf to cover negative fund balance, from a prior yr proj
	Fund 217 - Signal Developer Fees		-	494,385	494,385	
227	4999 219	Transfers Out	-	40,410	40,410	Transf to cover negative fund balance, from a prior yr proj
	Fund 227 - USP-Parks		-	40,410	40,410	
261	4542 770	Winter Shelter-Homeless Grant	280,443	167,595	(112,848)	Adjust to relect actual grant expenditures
	Fund 261 - L A Co Reimbursements		280,443	167,595	(112,848)	
306	4542 101	Salaries - Permanent	691,025	596,450	(94,575)	Due to vacancy within department
306	4542 112	Salaries - Temporary	2,260	60	(2,200)	Due to vacancy within department
306	4542 121	Fringe Benefits	30,715	24,285	(6,430)	Due to vacancy within department
306	4542 122	PERS	178,670	147,435	(31,235)	Due to vacancy within department
306	4542 124	Health Insurance	109,490	96,635	(12,855)	Due to vacancy within department
306	4542 125	Worker's Comp	28,265	22,250	(6,015)	Due to vacancy within department
306	4542 129	Deferred Comp	59,860	42,710	(17,150)	Due to vacancy within department
306	4542 355	Special Programs	172,925	72,925	(100,000)	Scope of programs changed
306	4542 940	Demo of Acq Properties	128,448	47,230	(81,218)	Demolitions completed
306	4999 364	Transfers Out	-	2,525	2,525	Transf to cover negative fund balance, from a prior yr proj
	Fund 306 - Low/Mod Income Housing		1,401,658	1,052,505	(349,153)	
349	4542 771	Wtr Res Brd-Expend	532,355	225,600	(306,755)	Property cleanup nearing completion
	Fund 349 - State Miscellaneous Grants		532,355	225,600	(306,755)	
362	4999 213	Transfers Out	-	286,995	286,995	Transf to cover negative fund balance, from a prior yr proj
	Fund 362 - CDBG (Section 108)		-	286,995	286,995	
391	4542 770	Program Inc Admin	39,061	5,000	(34,061)	Program costs lower than expected
	Fund 391 - HOME Program		39,061	5,000	(34,061)	
399	4643 251	Special Activity Supplies	-	5,965	5,965	Farmer's Market grant expenditures
399	4752 122	PERS	-	3,025	3,025	Cover ATP grant salary & benefit expenditures
399	4782 101	Salaries - Permanent	-	57,720	57,720	Cover ATP grant salary & benefit expenditures
399	4782 121	Fringe Benefits	-	1,480	1,480	Cover ATP grant salary & benefit expenditures
399	4782 124	Health Insurance	-	7,435	7,435	Cover ATP grant salary & benefit expenditures
399	4782 125	Worker's Comp	-	2,565	2,565	Cover ATP grant salary & benefit expenditures
399	4782 129	Deferred Comp	-	1,720	1,720	Cover ATP grant salary & benefit expenditures
399	4999 206	Transfers Out	-	18,670	18,670	Reallocate prior yr capital exp from fund 206 to fund 399
399	4999 210	Transfers Out	-	7,790	7,790	Reallocate prior yr capital exp from fund 210 to fund 399
	Fund 399 - Federal Miscellaneous Grants		-	106,370	106,370	

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FUND	ACCOUNT	DESCRIPTION	APPROVED BUDGET	ADJUSTED AMOUNT	ADJUSTMENT	EXPLANATION
480	4755 101	Salaries - Permanent	1,543,460	1,385,725	(157,735)	Due to vacancies within department
480	4755 104	Salaries - Overtime	28,000	75,000	47,000	Due to vacancies within department
480	4755 112	Salaries - Temporary	15,000	5,000	(10,000)	Due to vacancies within department
480	4755 121	Fringe Benefits	57,815	56,745	(1,070)	Due to vacancies within department
480	4755 122	PERS	366,465	344,240	(22,225)	Due to vacancies within department
480	4755 124	Health Insurance	317,285	291,960	(25,325)	Due to vacancies within department
480	4755 125	Worker's Comp	57,980	51,690	(6,290)	Due to vacancies within department
480	4755 129	Deferred Comp	85,265	78,600	(6,665)	Due to vacancies within department
	Fund 480 - Sewer Maintenance Fund		2,471,270	2,288,960	(182,310)	
482	4636 402	Maint Srvcs-Private	445,061	512,061	67,000	To cover increase in Venco contract not included in orig budg
	Fund 482 - Landscape Maint District		445,061	512,061	67,000	
490	4370 653	Power Procurement	18,799,000	16,664,000	(2,135,000)	Estimated power procurement expense was too high
490	4370 779	Overhead Allocation	2,000,000	1,000,000	(1,000,000)	Decrease in services performed by General Fund
	Fund 490 - Lancaster Choice Energy		20,799,000	17,664,000	(3,135,000)	
	Total Overall Decrease in Expenditures				(3,464,423)	

Authorization for Write Off Pursuant to Administrative Policy & Procedure No. 200-100, Accounts Receivable Recognition & Write Off Policy:

101	1100000	Accounts Receivable	157,000	-	(157,000)	Write off uncollectible accts rcvbl for Pepsi Bottling Co
486	1100000	Accounts Receivable	71,242	-	(71,242)	Write off uncollectible accts rcvbl for A V Clearview/Devco
	Total Write Off Authorization Requested		228,242	-	(228,242)	

RESOLUTION NO. 16-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AMENDING RESOLUTION 14-64 ESTABLISHING A COMPENSATION SCHEDULE FOR VARIOUS CLASSIFICATIONS OF EMPLOYEES OF THE CITY

WHEREAS, the City Council is desirous of establishing a Compensation Schedule for employees of the City.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER DOES HEREBY RESOLVE, DETERMINE AND FIND AS FOLLOWS;

Section 1. A Compensation Schedule is hereby established for all employees of the City of Lancaster in any of the adopted Classifications.

Section 2. The following Professional/Supervisory classification is hereby created and added to the Compensation Schedule as follows:

Classification	Range	Approximate Monthly Salary		
		Effective 07/16	Effective 07/17	Effective 07/18
Human Resources Analyst* * Confidential Personnel	53	\$5,751-\$7,735	\$5,895-\$7,928	\$6,042-\$8,126

Section 3. The following classification is removed from the Mid-Management class of the Compensation Schedule:

Classification	Approximate Monthly Salary		
	Effective 07/16	Effective 07/17	Effective 07/18
Human Resources Analyst* * Confidential Personnel	\$5,755-\$8,058	\$5,899-\$8,260	\$6,047-\$8,466

Section 4. Any Resolutions in conflict with provisions stated herein shall be considered superseded by the provisions contained within this Resolution.

PASSED, APPROVED, and ADOPTED this 28th day of June, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT AVRIT, CMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 16-38, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)
