

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: City Council Members

FROM: Vice Mayor Marvin Crist
Council Member Angela Underwood-Jacobs

DATE: June 28, 2016

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the April regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Chairman and Council Member Angela Underwood-Jacobs serves as a Director on the AVTA Board for the City of Lancaster.

The following significant events took place at the regular April Board meeting:

Present: Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Angela Underwood-Jacobs
Director Steve Hofbauer
Director Michelle Flanagan

Absent: Director Fred Thompson

Election of Board Officers for Fiscal Year 2017.

Director Flanagan nominated Marvin Crist as Chairman and Dianne Knippel as Vice Chair, seconded by Director Underwood-Jacobs. Motion carried 5-0-0-1.

Approval of First Amended and Restated Executive Director Employment Agreement.

Approved the First Amended and Restated Executive Director employment agreement. Motion carried 5-0-0-1.

Change Order No. 2 Under Task Order No. 2 of Master Contract #2014-46 with Arrow Engineering Services, Inc., to Update and Provide Final Design and Bid Specifications for 85 eBus Charging Stations at AVTA's Facility.

Approved an award in the amount of \$132,100 to Arrow Engineering Services, Inc., Lancaster, CA. The award is for Change Order No. 2 under Task Order No. 2 of Master Contract #2014-46, to update and provide final design and bid specifications for 85 eBus charging stations at AVTA's facility. Motion carried 5-0-0-1.