

CITY ATTORNEY



CITY OF LANCASTER

City Attorney

Budget Summary

	Actuals FY 2015	Year End Estimates FY 2016	Adopted Budget FY 2017	Approved Budget FY 2018
Dollars by Division				
City Attorney	\$ 917,072	\$ 881,655	\$ 597,920	\$ 608,040
Dollars by Category				
Personnel	89,331	181,655	197,920	208,040
Operations & Maintenance	827,741	700,000	400,000	400,000
Total Dollars by Category	\$ 917,072	\$ 881,655	\$ 597,920	\$ 608,040
Dollars by Funding Source				
General Fund	\$ 917,072	\$ 881,655	\$ 597,920	\$ 608,040

Description

The City Attorney administers the City Attorney’s Office under contract to the City Council. The City Attorney or Assistant City Attorney attends all City Council Meetings, Planning Commission Meetings, and other commissions, and provides legal advice to the City Council and City Manager. Upon request, the City Attorney provides counsel to the Commissions and Boards appointed by the City Council and represents the City in court cases, drafts ordinances and resolutions, and develops legal opinions on contracts and other legal documents. Special legal services may be provided through this department by other, outside counsel.

Accomplishments

- Rendered legal opinions on City issues as required
- Prepared City Ordinances and Resolutions as requested by City Council and City Manager
- Provided special counsel on specific issues related to City development projects and employee relations
- Provided staff legal advice and prepared official documents relative to claims filed against the City
- Prepared defenses for legal actions initiated against the City
- Reviewed Request for Proposals (RFPs), Request for Qualifications (RFQs), and contracts and agreements for City
- Performed Bond Counsel duties as required on Bond Issues

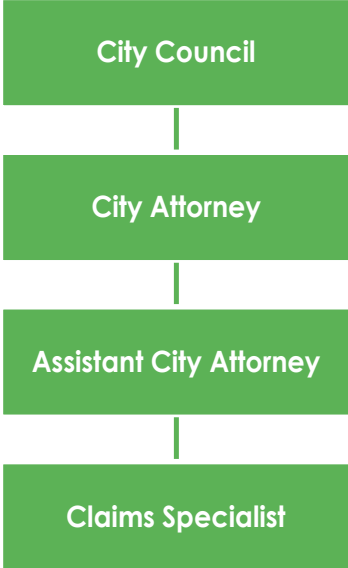
- Coordinated specialized attorney services for enhanced code enforcement efforts
- Provided ongoing attorney service for delinquent trash accounts
- Expand responsibilities by overseeing the City's Risk Management Program

Budget Goals / Performance Objectives

- Provide required legal advice to City Council and staff.
- Prepare necessary legal papers, documents and ordinances requested by City Council and staff.
- Represent the City in legal actions initiated against City government.
- Review and comment on RFPs, contracts, and agreements for City and affiliated agencies.
- Increase coordination with executive staff through participation in weekly executive staff meetings and development council meetings.

Org Detail - City Attorney

Division no. 4400



Budget Detail - City Attorney

Div.	Obj.	Obj. Description	Actuals FY 2015	Year End Estimates FY 2016	Adopted Budget FY 2017	Approved Budget FY 2018
Personnel						
4400	101	SALARIES-PERMANENT	61,407	119,100	128,180	137,840
4400	121	FRINGE BENEFITS	3,287	4,690	5,045	5,430
4400	122	PERS	12,034	24,975	29,125	33,220
4400	124	HEALTH INSURANCE	5,980	11,160	11,460	12,740
4400	125	WORKER'S COMP	2,325	4,440	5,730	6,160
4400	129	DEFERRED COMP	4,298	17,290	18,380	12,650
Personnel Costs Subtotal			\$ 89,331	\$ 181,655	\$ 197,920	\$ 208,040
Operations & Maintenance						
4400	200	REGISTRATION	700	-	-	-
4400	201	TRAVEL EXPENSE	1,954	-	-	-
4400	206	PUBLICATIONS & DUES	530	-	-	-
4400	212	POSTAGE-SPECIAL MAILING	22	-	-	-
4400	301	PROFESSIONAL SERVICES	703	-	-	-
4400	303	LEGAL SERVICES	823,832	700,000	400,000	400,000
Operations & Maintenance Subtotal			\$ 827,741	\$ 700,000	\$ 400,000	\$ 400,000
GRAND TOTAL			\$ 917,072	\$ 881,655	\$ 597,920	\$ 608,040
Funding Sources						
101	GENERAL FUND		917,072	881,655	597,920	608,040
GRAND TOTAL			\$ 917,072	\$ 881,655	\$ 597,920	\$ 608,040