

PERSONNEL ANALYSIS



CITY OF LANCASTER

Adopted Full Time Positions

DEPARTMENT/DIVISION/POSITION	DEPT. CODE	FY 2015	FY 2016	ADOPTED FY 2017	APPROVED FY 2018
CITY CLERK					
City Clerk	4110	1	1	1	1
Deputy City Clerk	4110	1	1	1	1
Administrative Clerk	4110	0	0	1	1
TOTAL CITY CLERK		2	2	3	3
CITY MANAGER					
City Manager	4200	1	1	1	1
Deputy City Manager	4200	1	1	1	1
Assist. To the City Manager	4200	1	1	1	1
Executive Assistant	4200	1	1	1	1
Administrative Assistant	4200	1	1	1	1
Administrative Clerk	4200	1.25	0.75	0.75	0.75
Community Services Officer	4200	0	2	2	2
Secretary II	4200	1	1	1	1
Projects Coordinator	4200	1	1	1	1
Management Analyst II	4200	1	1	1	1
Claims Assistant	4200	0	1	1	1
TOTAL CITY MANAGER		9.25	11.75	11.75	11.75
ADMINISTRATIVE SERVICES					
Communications Manager	4305	1	1	1	1
Management Analyst I	4305	0	1	1	1
Communications Specialist	4305	1	0	0	0
Assist. Communications Specialist	4305	1	1	1	1
Projects Assistant	4305	1	1	0	0
Subtotal Communications		4	4	3	3
Management Analyst I	4370	1	0	0	0
Project Assistant	4370	1	0	0	0
Sr. Project Coordinator	4370	1	0	0	0
Subtotal Lancaster Power Authority	4370	3	0	0	0
TOTAL ADMINISTRATIVE SERVICES		7	4	3	3
CITY ATTORNEY'S OFFICE					
Assistant City Attorney	4400	1	1	1	1
TOTAL CITY ATTORNEY'S OFFICE		1	1	1	1
LANCASTER CHOICE ENERGY					
Energy Manager	4370	2	2	2	2
Treasury Manager	4370	1	1	1	1
Sr. Project Coordinator	4370	0	1	1	1
Project Assistant	4370	0	3	3	3
Secretary I	4370	0	1	1	1

DEPARTMENT/DIVISION/POSITION	DEPT. CODE	FY 2015	FY 2016	ADOPTED FY 2017	APPROVED FY 2018
TOTAL LANCASTER CHOICE ENERGY		3	8	8	8
PUBLIC SAFETY					
Director of Public Safety	4810	1	1	1	1
Administrative Assistant	4810	1	1	1	1
Business License Enforce. Officer	4810	1	1	0	0
Management Analyst I	4810	1	1	1	1
Management Analyst II	4810	0	1	1	1
Parking Enforcement Aide	4810	2	2	4	4
Public Safety Services Specialist	4810	2	2	2	2
Sr. Criminal Justice Analyst	4810	1	1	0	0
Community Services Officer	4820	5	2	2	2
TOTAL PUBLIC SAFETY		14	12	12	12
HUMAN RESOURCES					
Director of Human Resources	4320	1	1	0	0
Human Resources Manager	4320	0	0	1	1
Claims Assistant	4320	1	0	0	0
Human Resources Analyst	4320	0	0	1	1
Human Resources Assistant	4320	1	1	1	1
Sr. Human Resources Analyst	4320	2	2	2	2
TOTAL HUMAN RESOURCES		5	4	4	4
FINANCE					
Director of Finance	4310	1	1	1	1
Assistant Finance Director	4310	1	1	1	1
Administrative Assistant	4310	1	1	1	1
Account Clerk II	4310	3	1	1	1
Account Clerk III	4310	1	1	1	1
Accountant I	4310	1	1	1	1
Accounting Supervisor	4310	1	1	1	1
Administrative Clerk	4310	1	1	1	1
Business Services Tech I	4310	2	2	2	2
Business Services Tech II	4310	1	1	1	1
Buyer	4310	0	1	1	1
Finance Operations Supervisor	4310	1	1	1	1
Finance Operations Tech	4310	2	2	2	2
GIS Technician	4310	1	1	1	1
Information Tech Analyst I	4310	1	1	1	1
Information Tech Analyst II	4310	2	2	2	2
Information Tech Specialist	4310	1	1	1	1
IT/Customer Care Manager	4310	0	1	1	1
Operations Manager	4310	2	1	1	1
Payroll Technician	4310	0	1	1	1
Purchasing Agent	4310	0	1	1	1
Sr. Operations Manager	4310	1	0	0	0
Sr. Information Tech Analyst	4310	0	1	1	1
TOTAL FINANCE		24	25	25	25

DEPARTMENT/DIVISION/POSITION	DEPT. CODE	FY 2015	FY 2016	ADOPTED FY 2017	APPROVED FY 2018
ECONOMIC DEVELOPMENT					
Director of Economic Development	4540	1	1	1	1
Sr. Project Coordinator	4540	1	0	0	0
Management Analyst II	4540	0	1	1	1
Project Assistant	4540	1	2	2	2
TOTAL ECONOMIC DEVELOPMENT		3	4	4	4
HOUSING & NEIGHBORHOOD REVITALIZATION					
Director of Housing & Neighborhood Revitalization	4542	1	1	1	1
Administrative Assistant	4542	1	1	1	1
Administrative Clerk	4542	1	1	1	1
Business License Enforce. Officer	4542	0	0	1	1
Code Enforcement Officer	4542	9	9	9	9
Code Enforcement Officer II	4542	1	1	1	1
Community Services Officer	4542	0	1	1	1
Project Coordinator	4542	4	3	3	3
Sr. Project Coordinator	4542	2	2	2	2
TOTAL HOUSING & NEIGHBORHOOD REVITALIZATION		19	19	20	20
PARKS, RECREATION & ARTS					
Director of Parks, Recreation & Arts	4620	1	1	1	1
Administrative Assistant	4620	1	1	1	1
Administrative Clerk	4620	1	1	1	1
Assist. Recreation Coordinator	4620	1	0	0	0
Management Analyst I	4620	0	0	0	1
Management Analyst II	4620	1	0	0	0
Recreation Program Coordinator	4620	1	1	1	1
Recreation Supervisor	4620	0	1	1	1
Secretary II	4620	1	1	1	1
Sr. Operations Manager	4620	2	2	2	2
Subtotal Administration		9	8	8	9
Parks Manager	4631	1	1	1	1
Maintenance Lead Worker	4631	1	1	1	1
Maintenance Worker I	4631	2	1	0	0
Maintenance Worker II	4631	3	1	2	2
Parks Supervisor	4631	1	1	1	1
Groundskeeper	4632	1	1	1	1
Maintenance Worker II	4632	1	0	0	0
Facilities Maintenance Worker	4633	1	1	1	1
Maintenance Lead Worker	4633	1	1	1	1
Maintenance Worker II	4633	4	4	4	4
Parks Manager	4633	1	1	1	1
Sr. Custodian	4633	1	1	1	1
Maintenance Lead Worker	4634	1	0	0	0
Maintenance Worker I	4634	1	0	0	0

DEPARTMENT/DIVISION/POSITION	DEPT. CODE	FY 2015	FY 2016	ADOPTED FY 2017	APPROVED FY 2018
Maintenance Worker II	4634	3	5	4	4
Maintenance Lead Worker	4635	0	1	1	1
Maintenance Worker I	4635	3	0	0	0
Maintenance Worker II	4635	3	3	4	4
Maintenance Services Coordinator	4636	1	1	0	0
Public Works Inspector II	4636	1	1	0	0
Facilities Maintenance Coordinator	4636	0	0	2	2
Subtotal Maintenance		31	25	25	25
Recreation Program Coordinator	4640	1	1	1	1
Recreation Program Coordinator	4641	1	1	1	1
Recreation Supervisor II	4641	1	1	1	1
Recreation Supervisor I	4642	1	0	0	0
Recreation Supervisor II	4642	0	1	1	1
Recreation Program Coordinator	4643	1	1	1	1
Recreation Supervisor I	4644	1	1	1	1
Recreation Program Coordinator	4660	1	1	1	1
Recreation Supervisor I	4660	0	1	1	1
LACO Recreation Program Coordinator	4670	1	1	1	1
Subtotal Recreation & Visual Arts		8	9	9	9
Performing Arts Manager	4650	1	0	0	0
Technical Director	4650	1	1	1	1
Recreation Supervisor I	4650	1	1	1	1
Recreation Program Coordinator	4651	0	0	1	1
Subtotal Performing Arts		3	2	3	3
TOTAL PARKS, RECREATION & ARTS		51	44	45	46
DEVELOPMENT SERVICES					
Director of Public Works	4700	1	0	0	0
Director of Development Services	4700	0	1	1	1
Administrative Assistant	4700	1	2	2	2
Sr. Management Analyst	4700	1	1	1	1
Subtotal Administration		3	4	4	4
Administrative Clerk	4750	0	1	1	1
Industrial Waste Technician	4750	0	1	1	1
Secretary II	4750	1	1	1	1
Management Analyst II	4750	1	0	0	0
Administrative Clerk	4752	1	0	0	0
Heavy Equipment Mechanic	4752	1	1	1	1
Lead Equipment Mechanic	4752	1	1	1	1
Light Equipment Mechanic	4752	2	2	2	2
Lead Maintenance Worker	4752	4	5	5	5
Maintenance Services Manager	4752	1	1	1	1

DEPARTMENT/DIVISION/POSITION	DEPT. CODE	FY 2015	FY 2016	ADOPTED FY 2017	APPROVED FY 2018
Maintenance Worker I	4752	9	8	9	9
Maintenance Worker II	4752	18	17	23	23
Maintenance Supervisor	4752	2	0	0	0
Management Analyst I	4752	0	0	1	1
Public Works Supervisor	4752	0	2	2	2
Secretary II	4752	1	1	1	1
Traffic Signal Electrician	4752	0	2	2	2
Traffic Signal Technician	4752	0	2	2	2
Assistant Engineer	4755	1	1	1	1
Associate Civil Engineer	4755	1	1	1	1
Building Inspector II	4755	2	0	0	0
Engineering Aide	4755	1	0	0	0
Engineering Technician	4755	0	1	1	1
Industrial Waste Tech I	4755	0	1	1	1
Industrial Waste Tech II	4755	0	1	1	1
Lead Utility Maintenance Worker	4755	2	2	2	2
Public Works Manager	4755	0	1	1	1
Public Works Supervisor	4755	1	1	1	1
Utilities Division Manager	4755	1	1	1	1
Utility Maintenance Worker I	4755	4	7	7	7
Utility Maintenance Worker II	4755	8	7	7	7
Utility Services Manager	4755	1	0	0	0
Subtotal Public Works		64	69	77	77
Assistant Engineer	4761	3	2	2	2
Associate Civil Engineer	4761	0	1	1	1
Capital Program Manager	4761	1	1	1	1
Capital Program Technician	4761	1	1	1	1
Management Analyst I	4761	0	2	1	1
Engineering Technician	4761	1	0	0	0
Public Works Inspector II	4761	5	4	4	4
Secretary II	4761	1	1	1	1
Sr. Civil Engineer	4761	1	1	1	1
Sr. Construction Project Inspector	4761	2	1	1	1
Sr. Construction Manager	4761	1	1	1	1
Sr. Engineering Tech	4761	1	2	2	2
Sr. Project Coordinator	4761	0	1	1	1
Building Inspector II	4762	3	0	0	0
Development Services Project Coordinator	4762	1	0	0	0
Sr. Building Inspector	4762	1	0	0	0
Subtotal Capital Program		22	18	17	17
Director of Planning	4780	1	1	1	1
Administrative Assistant	4780	1	0	0	0
Assistant Planner	4780	1	1	1	1
Associate Planner	4780	1	1	0	0
Environmental Compliance Inspector I	4780	1	0	0	0
Environmental Compliance Inspector II	4780	0	1	1	1

DEPARTMENT/DIVISION/POSITION	DEPT. CODE	FY 2015	FY 2016	ADOPTED FY 2017	APPROVED FY 2018
Environmental Compliance Officer	4780	1	1	1	1
Environment Compliance Technician	4780	0	1	1	1
Management Analyst II	4780	1	1	1	1
Principal Planner	4780	0	1	2	2
Recycling Coordinator	4780	1	1	1	1
Assistant Planner	4782	2	2	2	2
Associate Planner	4782	1	0	0	0
Community Development Technician	4782	3	3	3	3
Secretary II	4782	1	1	1	1
Administrative Assistant	4783	0	1	1	1
Assistant Engineer	4783	1	1	1	1
Associate Traffic Engineer	4783	1	1	1	1
Building Inspector II	4783	0	1	1	1
Building Official	4783	1	1	1	1
City Engineer	4783	1	1	1	1
Community Development Technician	4783	0	1	1	1
Development Services Project Coordinator	4783	0	1	1	1
Engineering Aide	4783	1	0	0	0
Maintenance Worker II	4783	2	1	1	1
Plan Check Engineer II	4783	1	0	0	0
Principal Plan Check Engineer	4783	1	1	1	1
Principal Traffic Engineering Technician	4783	1	1	1	1
Public Works Inspector II	4783	0	2	2	2
Secretary II	4783	1	0	0	0
Senior Building Inspector	4783	0	1	1	1
Sr. Construction Projects Inspector	4783	0	1	1	1
Senior Engineering Technician	4783	1	1	1	1
Senior Plan Check Engineer	4783	0	1	1	1
Traffic Engineering Technician	4783	1	1	1	1
Traffic Signal Electrician	4783	2	0	0	0
Traffic Signal Technician	4783	2	0	0	0
Maintenance Worker II	4785	0	2	0	0
Subtotal Community Development		32	35	33	33
TOTAL DEVELOPMENT SERVICES		121	126	131	131
TOTAL AUTHORIZED POSITIONS		259.25	260.75	268.75	269.75
Change from Prior Year			1.5	8.0	2.0