

# STAFF REPORT

## City of Lancaster

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MVB

Date: July 12, 2016

To: Mayor Parris and City Council Members

From: Jeff Hogan, Development Services Director

Subject: **Memorandum of Understanding with Antelope Valley Transit Authority  
Regarding Bus Stop Maintenance Services with the City of Lancaster**

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### **Recommendations:**

- a. Approve a Memorandum of Understanding (MOU) with Antelope Valley Transit Authority regarding Bus Stop Maintenance Services within the City of Lancaster. Authorize the City Manager, or his designee, to sign all documents.
- b. Appropriate \$30,000.00 from Proposition A Fund Balance Account to Operating Budget Account No. 207-4330-404.

### **Fiscal Impact:**

\$95,000.00 for Fiscal Year 2016/2017; with these actions, sufficient funds are available in Proposition A Fund Balance Account and Operating Budget Account No. 207-4330-404.

### **Background:**

The Antelope Valley Transit Authority (AVTA) is a joint power authority providing transit services in Lancaster, Palmdale, and unincorporated areas of Los Angeles County. AVTA's operations serve more than 335 stops in Lancaster. Bus stop amenities are installed by the jurisdictions, and have been maintained primarily by City staff and contracted services at shelter locations.

Currently, the City spends approximately \$22,788.00 for the maintenance of 53 bus shelter locations. The proposed MOU would increase the level of service to all 335 AVTA stop locations to include disposal of trash, paint touch-up, pressure washing all amenities and grounds a minimum of six feet of surrounding bus stop area, replacement of trash can liners, and the inspection/documentation of amenities requiring repair.

As a transit agency, AVTA receives direct funding from the Federal Transit Administration (FTA) that allows the agency to be reimbursed up to 80% of its direct maintenance costs. This allows AVTA to provide bus stop maintenance services at a savings over City costs; however FTA funding cannot pass through directly to the City.

Under the proposed MOU, AVTA would provide services to the City for the next five-(5) years, billed quarterly. The annual payments are as follows:

Fiscal Year 2016/2017	\$75,383.00
Fiscal Year 2017/2018	\$77,268.00
Fiscal Year 2018/2019	\$79,200.00
Fiscal Year 2019/2020	\$81,180.00
Fiscal Year 2020/2021	\$83,210.00

The operational budget includes funds for the repair of amenities during the fiscal year, which will be performed by City staff.

RR:lcs

**Attachment:**

Memorandum of Understanding