

RESOLUTION NO. 16-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA RESCINDING RESOLUTION NO. 14-04 IN ITS ENTIRETY AND ESTABLISHING THE LIST OF DESIGNATED EMPLOYMENT CLASSIFICATIONS AND THE DISCLOSURE CATEGORIES OF THE CONFLICT OF INTEREST CODE AS PROVIDED IN SECTION 2.40.030, TITLE 2, OF THE LANCASTER MUNICIPAL CODE

WHEREAS, the Political Reform Act requires local government agencies to review its Conflict of Interest Code biennially;

WHEREAS, the City Council of the City of Lancaster, (the "City Council"), previously adopted Resolution No. 14-04 on February 11, 2014, thereby amending the List of Designated Employee Classifications of the Conflict of Interest Code;

WHEREAS, Section 2.40.030 of the Municipal Code provides that the City Council shall adopt a List of Designated Employee Classifications by resolution which may be amended from time to time;

WHEREAS, the City Council has determined that it is necessary to revise the List of Designated Employee Classification and Disclosure Categories to reflect changes made by City Council action.

NOW, THEREFORE, the City Council of the City of Lancaster, California does hereby resolve as follows:

Section 1. The Disclosure Categories referred to in Section 2.40.030 of the Municipal Code are provided herein for ease of reference and read as follows:

"DISCLOSURE CATEGORIES"

A. Category 1. Persons in this category shall disclose all investments and business positions held in business entities, all interests in real property and all sources of income from sources located in or doing business in the City (Title 9, Chapter 7, Article 2 of the California Government Code. Section 87200 et seq).

B. Category 2. Persons in this category shall disclose all interests in real property within the City. Real property shall be deemed to be within the City if the property or any part of it is within or not more than two miles outside the boundaries of the City.

C. Category 3. Persons in this category shall disclose all income from, business positions held and investments in business entities engaged in the acquisition or disposal of real property within the City.

D. Category 4. Persons in this category shall disclose all income from, business positions held and investments in business entities, which manufacture or sell goods, services, supplies, equipment or materials of the type utilized by the City.

E. Category 5. Persons in this category shall disclose all income from business positions held and investments in business entities engaged in the performance of building construction or design within the City.

F. Category 6. Persons in this category shall disclose all income from, business positions in and investments in business entities engaged in the performance of building or recreation construction or design within the City.

Section 2. The List of Designated Employee Classifications referred to in Section 2.40.030 of the Lancaster Municipal Code reads as follows:

DESIGNATED EMPLOYEE CLASSIFICATIONS

"Position; Disclosure Category"

Architectural/Design Planning Commissioners; 1
Assistant City Attorney; 1
Assistant Director of Parks, Recreation & Arts; 2, 3, 4, 6
Assistant Engineer; 1
Assistant Finance Director; 1
Assistant to the City Manager; 1
Assistant Traffic Engineer; 1
Assistant Utilities Services Manager; 1
Associate Civil Engineer; 1
Associate Engineer; 1
Associate Planner; 1
Associate Traffic Engineer; 1
Building Inspector I; 2, 3, 4, 5
Building Inspector II; 2, 3, 4, 5
Business License Enforcement Officer; 2, 3, 4, 5
Buyer; 2,3,4
City Attorney; 1
City Clerk; 1
City Council Members; 1
City Engineer; 1
City Manager; 1
City Treasurer; 1
Code Enforcement Officer; 2, 3, 4, 5
Communications Manager; 1
Community Safety Supervisor; 1
*Consultants; 1
Crime Prevention Officer; 1
Criminal Justice Commissioners; 1
Deputy City Attorney; 1
Deputy City Clerk; 1
Deputy Executive Director of the Housing Authority; 1
Deputy City Manager; 1
Development Services Director; 1
Development Services Project Coordinator; 1

Director of Parks, Recreation & Arts; 1
Director of Planning; 1
Economic Development Director; 1
Energy Manager; 1
Executive Director of the Housing Authority; 1
Facility Maintenance Coordinator; 1
Finance Director; 1
Housing Authority Members; 1
Housing Authority Counsel; 1
Housing Authority Finance Officer; 1
Housing Authority Secretary; 1
Housing and Neighborhood Revitalization Counsel; 1
Housing and Neighborhood Revitalization Director; 1
Human Resources & Risk Management Director; 1
Human Resources Manager; 1
Information Technology & Customer Care Manager; 1
Land Surveyor; 1
Maintenance Services Coordinator; 1
Maintenance Services Manager; 1
Management Analyst I; 2, 3, 4
Management Analyst II; 2, 3, 4
Mayor; 1
Neighborhood Vitalization Commission; 1
Operations Manager; 1
Parks Superintendent; 2, 3, 4, 6
Performing Arts Manager; 2, 3, 4
Planning Commissioners; 1
Principal Plan Check Engineer; 1
Principal Planner; 1
Project Coordinator; 1
Public Safety Manager; 1
Public Safety Services Specialist; 1
Public Safety Services Director; 1
Public Works Inspector I; 2, 3, 4, 5
Public Works Inspector II; 2,3,4,5
Public Works Manager; 1
Public Works Supervisor; 2, 3, 4, 5
Purchasing Agent; 1
Senior Building Inspector; 2, 3, 4, 5
Senior Civil Engineer; 1
Senior Code Enforcement Officer; 1
Senior Construction Manager; 1
Senior Construction Projects Inspector; 1
Senior Criminal Justice Analyst; 1
Senior Engineer; 1
Senior Management Analyst; 2, 3, 4
Senior Operations Manager; 1
Senior Public Works Inspector; 2, 3, 4, 5

Senior Project Coordinator; 1
Theatre Supervisor; 1

*With respect to Consultants, the City Manager, however, may determine in writing that a particular consultant, although a "designated person" is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Code. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. These written determinations shall remain on file in the same manner and location as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

Section 3. Resolution No. 14-04 is hereby repealed in its entirety.

PASSED, APPROVED and ADOPTED this 13th day of September, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

BRITT S. AVRIT, CMC
City Clerk
City of Lancaster

R. REX PARRIS
Mayor
City of Lancaster

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss
CITY OF LANCASTER)

CERTIFICATION OF RESOLUTION
CITY COUNCIL

I, _____, _____ City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 16-48, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this _____ day of _____, _____.

(seal)
