

**MEMORANDUM
CITY OF LANCASTER, CA**

TO: City Council Members

FROM: Vice Mayor Marvin Crist
Council Member Angela Underwood-Jacobs

DATE: September 27, 2016

SUBJECT: **Report on the Activities of the Board of Directors for the Antelope Valley Transit Authority**

Recommendation:

Receive a report of the proceedings and issues discussed at the July regular Board of Directors meeting of the Antelope Valley Transit Authority (AVTA).

Background:

The Antelope Valley Transit Authority is a distinct government entity created under a joint powers authority agreement between the City of Lancaster, the City of Palmdale, and Los Angeles County that provides public transit services. Vice Mayor Marvin Crist serves as the Chairman and Council Member Angela Underwood-Jacobs serves as a Director on the AVTA Board for the City of Lancaster.

The following significant events took place at the regular July Board meeting:

Present: Chairman Marvin Crist
Vice Chair Dianne Knippel
Director Angela Underwood-Jacobs
Director Fred Thompson
Director Steve Hofbauer
Director Michelle Flanagan

Memorandum of Understanding with the City of Lancaster to Provide Bus Stop Maintenance Services.

Authorized the Executive Director/CEO to execute a Memorandum of Understanding with the City of Lancaster to provide bus stop maintenance services for a five-year term. General Counsel, Allison Burns, recused herself from participating in this item.
Motion carried 6-0-0-0.

Customer Code of Conduct.

Adopted the Customer Code of Conduct amending Section 3.12-Weapons, to read: Any instrument that could be used as a weapon shall not be used or directed at an AVTA facility or vehicle, or at a person or object in an AVTA facility or vehicle in a threatening manner.
Motion carried 6-0-0-0.